

GREAT COXWELL PARISH ROOM CHARITABLE TRUST (300155)

Dear Trustee

You are summoned to attend a meeting of the Great Coxwell Parish Room Charitable Trust to be held on Monday 20th November 2023, immediately following a meeting of the Great Coxwell Parish Council, in the Reading Room.

Joanna Farrant

Joanna Farrant
Parish Clerk
13th November 2023

AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **Signing of minutes of previous meeting 11.09.2023**
4. **Other repairs/maintenance to be carried out in 2023/4 budget:**
 - a Railings: approval for Community Fund to carry out railing re-painting
 - b Bush dig out and replace quote
 - c Instruct PAT and EICR testing as previously quoted for January 2024
5. **Likely repairs within 2024/5 budget:**
 - a Front wall repair
 - b Drain cover
 - c Path
6. **Finances**
 - a Update on finances and VAT reclaims
 - b Accept donation from Coffee Mornings
 - c Room hire rates for 2024/5
7. **Report Charity Commission Return complete for 2022/3**
8. **Confirm no TV licence requirement**
9. **Consider fire risk review with reference to updated regulations**
10. **Any other business**