

GREAT COXWELL PARISH ROOM CHARITABLE TRUST (300155)

Dear Trustee

You are summoned to attend a meeting of the Great Coxwell Parish Room Charitable Trust to be held on Monday 20th September 2021, immediately following a meeting of the Great Coxwell Parish Council, in the Reading Room.

Joanna Farrant
Parish Clerk
13th September 2021

AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **Update on urgent repairs**
4. **Signing of minutes of extraordinary meeting on 12th July 2021 & 6th September 2021**
5. **Signing of approved Health and Safety Risk Assessment**
6. **Approval of Conditions of Hire and Booking Form**