

GREAT COXWELL PARISH ROOM CHARITABLE TRUST (300155)

Dear Trustee

You are summoned to attend a meeting of the Great Coxwell Parish Room Charitable Trust to be held on Monday 19TH February 2024, immediately following a meeting of the Great Coxwell Parish Council, in the Reading Room.

Joanna Farrant
Joanna Farrant
Parish Clerk
8th February 2024

AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **Signing of minutes of previous meeting 30.11.2023**
4. **Other repairs/maintenance to be carried out in 2023/4 budget:**
 - a Railings by Community Fund
 - b Bush dig out and replace quote
5. **Likely repairs within 2024/5 budget:**
 - a Front wall repair
 - b Drain cover
 - c Path
6. **Upkeep:**
 - 6.1 Report PAT/EICR testing
 - 6.2 Confirm water contract renewal: Everflow Ltd
7. **Finances**
 - a Update on finances and VAT reclaims
8. **Amendment to Terms & Conditions to reflect no TV licence**
9. **Consider fire risk review with reference to updated regulations: amend policy and update fire risk assessment**
10. **Any other business**