

GREAT COXWELL PARISH ROOM CHARITABLE TRUST (300155)

Dear Trustee

You are summoned to attend a meeting of the Great Coxwell Parish Room Charitable Trust to be held on Monday 10TH February 2025, immediately following a meeting of the Great Coxwell Parish Council, in the Reading Room.

Joanna Farrant
Joanna Farrant
Parish Clerk
3rd February 2025

AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **Signing of minutes of previous meeting 25.11.2024**
4. **Other repairs/maintenance to be carried out in 2024/5 budget:**
 - a Note cellar and handrail s.106 project update from Parish Council
5. **Likely repairs within 2025/6 budget:**
 - a Front wall repair
 - b Path/ramp to front door
 - c Bi-annual deep clean; window clean annual
6. **Upkeep:**
 - a. Consider gardening contract
 - b. Confirm gas and electricity contract renewal length of contract and authority to continue to pay for utility contracts (gas/electricity/water) by variable direct debit for period of 3 years.
 - c. Trees/shrubs in back garden – confirm trim
7. **Finances**
 - a Update on finances – as reported to Parish Council
 - b Decide rate of hire for 2025/6 financial year
8. **Any other business**