

## **GREAT COXWELL PARISH READING ROOM CHARITABLE TRUST**

**The Charitable Trust meeting will be held in the Parish Reading Room on  
Monday 16<sup>th</sup> Sep 2019 at 7:30pm**

### **AGENDA**

- 1 Apologies**
- 2. Declaration of Interest**
- 3. Minutes of the Parish Reading Room Meeting 8<sup>th</sup> July 2019**
- 4. Matters Arising**
  - a. Reading Room ownership/Land registry** – Update Cllr May on correspondence with solicitors regarding clarification of boundary registered. Correspondence National Trust
  - b. Insurance company update, subsidence** – Update Cllr May on insurance company arboriculture report.
  - c. Water Leak/ Castle water** – Update Cllr Russell, RFO payments made to date.
  - d. Bookings and lettings management**
  - e. Memorial Hedge** – update on plants and water usage form Reading Room
  - f. Grass cutting/maintenance** – Cllr May propose to add general tidying of grounds when grass cutting carried out
  - g. Reading Room exterior maintenance program** – Cllr May report on works
- 5. Correspondence**
- 6. Finance**
  - a. Payments to approve**
  - b. Monies proposed to be approved from “matters arising 5”**

#### **Date of Next Meeting**

Distribution: All Trustees, Notice Board

Joanne King Clerk to Great Coxwell Parish Council

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