

GREAT COXWELL PARISH ROOM

Minutes of the Great Coxwell Parish Room meeting held in the Parish Reading Room immediately after the Parish Council meeting held on Monday 08th July 2019.

PRESENT: Richard May, Jacqui Russell, Lauren Gale, Annabelle Zinovieff, Michael Gooch, RFO Ian Mason and the Clerk in attendance.

- 1 Apologies - None**
- 2. Declaration of Interest - None**
- 3. Minutes of the Annual Parish Reading Room Meeting April 28th**
- 4. Trustees member update**
 - a. Parish Councillors received resignation from Annabelle Zinovieff who was thanked for her outstanding contribution to the Reading Room
 - b. Parish Councillors welcomed Michael Gooch

4. Finance

a. Payments approved

RRExp46/18	28/02/2019	Scottish Power - gas	51
RRExp47/18	28/02/2019	Scottish Power - electricity	21
RRExp48/18	26/02/2019	Castle Water	12.95
RRExp49/18	28/03/2019	Scottish Power - gas	51
RRExp50/18	28/03/2019	Scottish Power - electricity	21
RRExp01/19	01/04/2019	Fire extinguisher safety check	42
RRExp01/19	01/04/2019	Electrical safety survey	378
RRExp03/19	14/04/2019	Electrical repairs	319.2
RRExp04/19	14/04/2019	Cleaner	99
RRExp05/19	14/04/2019	Plumbing repairs	780
RRExp06/19	27/04/2019	Ground maintenance	270
RRExp07/19	29/04/2019	Plumbing repairs	822
RRExp08/19	30/04/2019	VWHDC (Refuse/waste collection)	75.51
RRExp09/19	13/05/2019	Electrical repairs	42
RRExp10/19	08/04/2019	ORCC (Community First Oxfordshire)	30
RRExp11/19	29/04/2019	Scot Power - electricity	21
RRExp12/19	29/04/2019	Scot Power - gas	29

5. Matters Arising

- a. Water Leak/Castle water - Awaiting a response from Castle Water. We have entered Grievance procedure
- b. Insurance claim – subsidence, Report received from the insurance assessors who have diagnosed subsidence and are in the course of conducting arboricultural assessment. Also established the existence of a soak away 5.6 meters from the rear. Action: Cllr May proposed and seconded to be the liaison with insurance company.

- c. Ownership has been established but there are concerns that the plan accompanying the new Land Registry listing contains inaccuracies. A copy of our submission to the Land Registry by Scott Robinson of Crowdy and Rose, Faringdon, has been requested
- d. County Councillors Fund – Action; Parish Council are awaiting Cllr Heathcoat's review of the £5000 grant application that was awarded to Great Coxwell Parish Council and whether it's still valid considering conditions cannot met.
- e. Memorial Hedge – tap has been fitted to Reading Room external wall, Actions: Timer installation (Cllr May), water usage (Cllr Russell) and system check (Ian Mason)
- f. Bookings and lettings management – Action: to review charges and booking procedures

6. Correspondence

7. Other Business

Date of Next Meeting – 16th Sept

Distribution: All Trustees, Notice Board

Joanne King Clerk to Great Coxwell Parish Council

clerk@greatcoxwell.com