

**GREAT COXWELL ANNUAL PARISH MEETING 2024**

Reading Room, Great Coxwell, Oxfordshire, SN7 7NG

Clerk: Joanna Farrant clerk@greatcoxwell.com

**Minutes of Great Coxwell Annual Parish Meeting held on Monday 20<sup>th</sup> May 2024, 6:30pm.**

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| <b>Present</b>       | Cllr Jacqui Russell (Chair)<br>Cllr Rory Gilmour<br>Cllr Kym MacDonald<br>Cllr Richard Hankinson<br>Cllr Nick Hawkes<br>Joanna Farrant, Parish Clerk |
| <b>In Attendance</b> | 2 Parishioners   |

| <b>Item</b> | <b>Minute</b>  |
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| <b>1.</b>   | <b>Welcome by Chairman of the Parish Council</b>   |
| <b>2.</b>   | <b>Apologies for Absence</b><br>Apologies were received from District Cllr Kat Foxhall and District Cllr Viral Patel.  |
| <b>3.</b>   | <b>Approval and signing of minutes of the Annual Parish Meeting 15<sup>th</sup> May 2023:</b> the minutes were approved as an accurate record and signed by Cllr Russell.  |
| <b>4.</b>   | <p><b>Annual Report from Village Groups</b></p> <p style="text-align: center;"><b>NATIONAL TRUST</b></p> <p>After a very wet autumn and winter, it looks like spring is finally here and things are drying up a bit. Thankfully we avoided any properties flooding, but it was a close-run thing at Buscot on a few occasions. We continue with the day to day works – mowing, tree works, access works and building maintenance.</p> <p><i>Countryside Update</i></p> <p>There are no major projects planned for this year. We have been around and replaced the trees we lost in the drought of 2022 and there should be enough moisture in the ground to get them established this year.</p> <p>We are looking at some tree planting and habitat creation in the small paddocks along Puddleduck Lane. The idea is to create a Hazel coppice area where we can cut materials for hedge laying and other rural skills courses. It is an ideal site as we can vehicles there throughout the winter. We need to get funding in place, so it might not happen until winter 2025/26.</p> <p>We have carried out some tree planting at Badbury where we removed some conifers in 2022. We hope to get the forestry contractors back later this year to fell some more conifers.</p> <p><i>Great Barn</i></p> <p>We are working on arranging repairs to the roof, which will hopefully be in July, subject to contractor availability.</p> <p>We are managing the grass as a wildflower meadow, with paths cut through for people to walk around the barn. We will cut the grass in late summer and remove the cuttings. The Floating Pennywort is largely gone from the pond, we are just monitoring so we remove any regrowth. Hopefully we can find some funding to put some new pond plants in once we are certain the Pennywort is gone – it is really persistent!</p> <p>We have the outdoor theatre taking place on the 25<sup>th</sup> July – more details to follow in due course. BarnFest is happening again this year on the 13-15 September. Again, more details to follow.</p> <p><i>Richard Watson Countryside Manager.</i></p> <p style="text-align: center;"><b>GREENER GREAT COXWELL</b></p> |

Greener Great Coxwell have been meeting for three years. We are a core group of 14 villagers. We met three times between May 2023 and May 2024. Our legal status is as a Bencom - a Community Benefit Society. Our vision is to help ourselves and others to decarbonise, nurture a sense of community, promote sharing not owning stuff, build community resourcefulness and resilience and to protect and connect to the natural world.

We received the final report from Locogen on The Heating Network which proved the project at the moment not to be feasible. The cost, which involved an upgrade to the electricity network of around 2 million pounds, came out at near on 3 million in total. New technologies are coming on the market all the time so we agreed to keep our eyes open and share with the group any developments and to review as the year goes on. We agree in principle the wish to help as many people in the village to transition to a low carbon heating system as wish to.

We helped with the Contemplation Garden. It is a beautiful space that just needs upkeep by its dedicated volunteers now.

We are seeing how possible it is to have available Grahame Wrights book on Great Coxwell.

We explored restoring the village well and pump. It is not a complicated thing to do but expensive if we have to pay for it to be done. We hope we might find someone in the village who would enjoy to restore the pump.

We looked into a shared electric car in the village but ended up thinking the village is too small to justify the cost and effort needed to make it work.

We hope to help Andy Cato to plant fruit and nut trees in "Siberia" as part of his agroforestry land management. We remain in good contact with the Coleshill National Trust, mainly about the pond at the Great Barn and the pennywort weed.

*Annabelle Zinovieff, Greener Great Coxwell Group*

### **Great Coxwell Defibrillator – Annual Report to Parish Council 2023-4**

#### Background

The Parish Council has requested the Great Coxwell Defibrillator Group ('The Group') to provide an annual summary to the Council in March of each year on the status of the defibrillator and the support group.

#### Overview

The device has been registered with the Ambulance Service since it was installed and is on their records as being 'rescue ready'. It is also registered on the National Defibrillator Network 'The Circuit' (<https://www.thecircuit.uk>) and quarterly reports have been made to them - to confirm that the machine is 'rescue ready.'

The machine was installed in June 2021. Ordinarily it should be maintenance-free and it has a full 10-year warranty. The cost of replacement pads (due 11 May 2027) is approx. £45 and a new battery (due June 2028) is approx. £200. (New pads and battery were received in the year as the entire unit required replacement - see 'Problems' section below). The cabinet also has a 10-year warranty. The Group will continue to hold the funds (£500) in reserve for replacement pads and battery – this is more than adequate for the next 10 years.

The device has been inspected approximately weekly and there is an on-line record of checks and a log of any issues or problems. See:

<https://www.dropbox.com/scl/fi/2yg6iiu0yqm16fkp7wo4g/Guardian-Checklist.xlsx?dl=0&rlkey=rro7i0yid51vaak40k5cqfgpt>.

The device has not been used within reporting the year.

The Group (the Parish Council already has a record of the names of the membership) is still in place although there has been little call for them to assist since the machine was installed as Ian Mason (the Group lead) has been able to make most of the weekly inspections described above.

#### Problems

There have been serious problems with the original device and it has been difficult and extremely stressful to ensure that a 'device ready' defibrillator has been available continuously (except for three days in September 2023 when a new machine was unexpectedly delivered without a battery as explained below.)

Periodic instances where the device was showing a warning light and required a battery check/software reset became more frequent within the reporting year. Initially this was assumed to be due to the need for a regular software reboot and was easily accomplished and the device remained 'rescue ready' throughout. However, the fault frequency increased as shown below:

16/2/23 red light flashing. Manual test implemented. Device returned to normal green flashing light

20/4/23 red light flashing. Manual test implemented. Device returned to normal green flashing light

6/5/23 red light flashing. Manual test implemented. Device returned to normal green flashing light

14/5/23 red light flashing. Manual test implemented. Device returned to normal green flashing light

19/5/23 red light flashing again. Call to supplier. Advised to remove battery for 30 min and do a 'hard software reset'

25/5/23 red light flashing again. Advised by London Hearts (supplier) that it is faulty and to return it to them. Loan device delivered and in place, original device dispatched to supplier 27/5/23

15/6/23 London Hearts advised that the device has been tested and no fault detected. They ran an initial battery test in situ, then removed the battery and ran diagnostics on it; results of both tests were OK. If it fails again, we are to return it to them to return to manufacturer.

19/6/23 Our defibrillator returned to us and London Hearts loan device despatched back to them.

Device checked 2-3 times between 19/06 and 22/06 and was functioning correctly

1/8/23 Defib showing red warning light again. Battery removed x 30 mins then self-tested satisfactorily and showing green. (Attempted to notify supplier unsuccessfully due to annual leave.) Checked by Defib Group member Steve McNally daily until and including 4/8/23. All OK. Failed again 5/8/23, battery removed x 30 mins and battery self-tested, satisfactorily.

Failed again 7/8/23. Called London Hearts again. They agreed to send unit back to manufacturer and press for a replacement. They will send a loan machine to us - currently unavailable- before the end of the week. In the meantime we agreed to continue battery removal x 30 mins and self-checking of the device. In the meantime Defibrillator Group Lead to check device daily.

All OK 8/8/23; 9/8/23; 10/8/23; 11/8/23; 12/8/23; 13/8/23

Loan device installed 14/8/23 - original machine returned to supplier

New machine arrived 4/9/23; loan machine returned to supplier simultaneously. Unexpectedly, no battery was supplied with new device. This was only discovered after original machine had been collected by courier and exchanged for new device. Hence, temporarily no was community defibrillator was available.

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|           | <p>Battery arrived 7/9/23. Battery installed - machine tested and placed in cabinet for community access.</p> <p>Ambulance Service and The Circuit were kept informed throughout this issue.</p> <p>The new device has been trouble-free since installation.</p> <p><b><i>Ian Mason (on behalf of the Great Coxwell Defibrillator Group)</i></b></p>   |
| <b>5.</b> | <p><b>Chairman of the Parish Council's Report:</b></p> <p>JR thanked all Parish Councillors for their work this year and welcomed NH and thanked the Clerk/RFO and District and County Cllrs.</p> <p>JR noted the PC's thanks to the Defibrillator Group for keeping it running, especially given the problems this year; thanks to the Community Group for teas and for running the coronation celebration and carrying out the painting of the railings and the replacement of the bushes. JR noted the PC's thanks for other community support from Sylvia and Malcom for helping with maintenance in the War Memorial; for those parishioners involved in weekly drop in; and to Annabelle for volunteering to paint the telephone box.</p> <p>JR noted that the PC has maintained the PC's assets this year including the upkeep and maintenance of the Park and Reading Room, which had its windows painted. The PC has supported a project to diversify the large verge, rather than nettles; a 20mph zone has been introduced, an initiative of OCC with support from the Parish, as well as white gates at the entrance to the village. An OCC Drainage Officer visited with an indication of looking into drainage issues.</p> <p>In addition, JR noted and thanked the village groups running the allotments; the WI; and lending library in the telephone box.</p> |
| <b>6.</b> | <b>Parishioners: No matters raised</b>   |

Meeting closed 6.45pm

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Date:.....