

GREAT COXWELL PARISH COUNCIL

Reading Room, Great Coxwell, Oxfordshire, SN7 7NB

Clerk: Joanna Farrant clerk@greatcoxwell.com

Minutes of Great Coxwell Parish Council Meeting held on Monday 25th April 2022, 6:30pm.

Present	Cllr Jacqui Russell (Chair) Cllr Mike Harris Cllr Rory Gilmour Cllr Kym MacDonald Cllr Richard Hankinson Joanna Farrant, Parish Clerk Daryoush Sharifi, RFO
In Attendance	District Cllr Elaine Weare District Cllr Simon Howell County Cllr Bethia Thomas 1 member of the public

Item	Minute	Action
1.	Apologies for Absence None.	
2.	Approval and Signing of Minutes of Last Meeting Minutes of 28.02.2022 were signed.	
3.	Declarations of Interest None declared	
4.	Correspondence <ul style="list-style-type: none">i. Definitive Map Legal Event Modification Order: to a footpath at Faringdon/Coleshill Road was noted from OCC's Countryside Records.ii. Fix My Street: fly-tipping (reported 01.03.22): had been reported and cleared.iii. Drone use over private property: had been reported. A toy drone used in the park had hit a conservatory in a private garden. Discussed below.	
5.	Representations by Members of the Public There were no representations made.	
6.	County Councillor's Report Nothing further to the Report circulated. It was noted that an application was being made by the Parish Council to the County Cllr's Priority Fund for the cost of the replacement of gutters on the Reading Room and that if the funds were to be granted, the village could not ask for further funds before 2023. BT to consider application.	
7.	District Councillor's Report The Vale was working with OCC in relation to the checks required for accommodation for Ukrainian refugees. An update had been circulated last week. A planning application refusal for 90 homes in Shrivenham was noted, with a further application for 26 homes on appeal. Planning for a 64-bed care home in Shrivenham was under consideration. A report for discharge of conditions to the archaeological working brief at Badbury Clump had been submitted. JR would notify the Neighbourhood Plan Group.	JR

	District Cllrs were holding meetings with Swindon BC in relation to the impact of the Eastern Villages Project on the A420.	
8.	<p>Adoption and Review of Policies and Procedures</p> <p>It was proposed, seconded and resolved to approve the following policies: contract of employment of clerk; freedom of information policy, freedom of information scheme of publication.</p> <p>It was agreed to put over the following policies to the next meeting for review: document retention, volunteer policy.</p> <p>RH was in the process of updating the Emergency Plan and will circulate for approval when appropriate consents have been obtained.</p>	RH
10.	<p>Ongoing Business</p> <p>i. Dog Mess: KM is liaising with Annabelle's about competition for design of stickers.</p> <p>ii. Social/Welfare: It was proposed, seconded and resolved that the Parish Council formally accept responsibility for the village Jubilee event. JR is on the organising committee. It was noted that the Parish Council's current insurance policy is due to expire on 1st June and therefore cover for the Jubilee event needs to be included in a new policy.</p> <p>It was also agreed that the events associated with Arts Week run in the Reading Room are non-commercial events run for the benefit of the local community for the purpose of insurance cover under the Parish Council's policy, Indemnity to Hirer of the hall.</p> <p>Tree Planting: District Council has still not progressed matters. JR will chase again for the legal agreement.</p> <p>iii. Verges/Mowing: MH has received a quote from BGG for verges and mowing. It was agreed that a notice would go into the newsletter with a map indicating where BGG mowed verges and where home-owners preferred to mow their own verges. This would allow home-owners to indicate if they wished to retain/change this responsibility. The circular path in the Park would not be included in spraying.</p> <p>MH has cleared the pavement on Cherry Orchard where mud was encroaching onto the pavement.</p> <p>The National Trust have agreed to have a look at the state of the footpath between Badbury and Brimstone Farm and the footpath around and under the gate at the top end of the field above the Tithe Barn.</p> <p>iv. Neighbourhood Plan Group & Conservation Area:</p> <p>A consultation in relation to the Conversation Area is now open until 1st June. A notice has been placed in the newsletter and on the noticeboard and an open day is occurring in the Church.</p>	<p>KM</p> <p>JR</p> <p>MH</p>

	<p>v. Traffic: The 20mph zone application has been made. The survey result was 99 responses, 96% in favour of 20mph zone and 4% against. Now awaiting further action from OCC.</p>	
11	<p>The Park</p> <p>S.106 Application: District have recently returned with a 17-page legal contract for the funding agreement. Some clauses were not right eg. necessary to have 10 years remaining on the lease and that funding would only be given on completion, some were too onerous. It was agreed that, at this stage, the Parish Council would deal with the wording. Legal advice could be considered at a later date, but concerns over cost and delay were expressed. JF to circulate an amended draft, copying in District Councillors. JR was concerned that project costs would increase above the funding agreement, as JR had already obtained an extension on the quote and the contractor had indicated prices would rise in April 2022.</p>	JR/JF
12.	<p>Defibrillator: Annual report had been received. It was installed in June 2021, registered and weekly inspections had been carried out by the Defibrillator Group. There had been no use in the previous year. £500 was held by the Group as repair reserve.</p>	
13.	<p>New Business: Drone Use on the Park: The Parish Council discussed whether to include a ban on drone use in the Park, with a sign on the gate to the Park (cost £40 or £55). It was noted that the Parish Council did not actually have the power to ban use, without a bye-law and that the CAA provided a Code for Flying and had rules as to whether drones should be registered. The potential annoyance or even injury to park-users and residents of adjoining residential property was weighed against the increasing use of drones, particularly by children flying them for pleasure. It was agreed that the situation should continue to be monitored so that further steps could be considered if it became a regular problem, as opposed to a one-off occurrence. JF to contact the home-owner.</p>	JF
13.	<p>Finances</p> <p>Approval of all payments since 28.02.2022:</p> <ul style="list-style-type: none"> a. Honarium Clerk: £500 b. Honarium RFO: £400 c. Prestige Fire Protection Ltd (service fire extinguishers and replacement) £120 (17.02.22) d. DJ Phillips Heating Ltd £516 (plumbing to sinks) (06.03.22) e. Community Halls Advice Service Membership 2022/3: £50 f. OALC Membership: £150 g. Gas: £114.64 (01-31.03.22) h. Electricity: £47.56 (01-31.03.22) i. Vale of White Horse, Refuse Collection: £94.25 j. Oxfordshire Neighbourhood Plan Alliance: £50 <p>The Parish Council agreed that valuation of assets on the Asset Register should be shown at cost price (VAT to be confirmed) and not depreciated annually. Separately a record of depreciating assets could be kept for insurance purposes. JR to check value of defibrillator.</p>	DS/JR

	<p>JR to confirm amendments to Assets, Facilities Activities and Responsibilities document and Risk Assessment to delete reference to covid measures.</p> <p>DS was preparing documents for AGAR and external financial audit on 03.05.22 and liaising separately about audit of Reading Room accounts.</p>	
14.	<p>Planning</p> <p>a P21/V0576/O (Fernham Road): Objection submitted; additional flood risk assessment: no further comments</p> <p>b P21/V3482/FUL (Walnut Cottage): No objections; comments submitted. Decision approved with conditions</p> <p>c P22/V0051/HH (1-2 Dane's Court) Decision approved</p> <p>d P22/V0285/LB (Morys) wall brace: No objections submitted. Decision approved.</p> <p>e P21/V3379/A (advertisement sign): Comments submitted.</p>	
16.	<p>Any other business/announcements to be added to next agenda</p> <p>A loud party had taken place on the night of Saturday 23rd April, thought to be in the direction of Little Coxwell. JF to email Little Coxwell Parish Council and ask if that was the case and if it was a one-off event.</p>	JF
17.	<p>Date of Next Meeting:</p> <p>Annual Parish Meeting: Monday 16th May 2022, 6:30pm</p> <p>Annual Meeting of the Parish Council: Monday 16th May 2022, immediately thereafter.</p>	

Meeting Closed: 8:05pm

