

GREAT COXWELL PARISH COUNCIL

Reading Room, Great Coxwell, Oxfordshire, SN7 7NG
Clerk: Joanna Farrant (clerk@greatcoxwell.com)

**Minutes of Great Coxwell Parish Council Extraordinary Meeting held on Monday 4th March 2024,
6:30pm.**

Present	Cllr Jacqui Russell (Chairman) (JR) Cllr Richard Hankinson (RH) Cllr Kym MacDonald (KM) Joanna Farrant, Parish Clerk (JF)
Apologies	Cllr Rory Gilmour (RG)

Item	Minute	
1.	Apologies for Absence Apologies had been received from RG.	
2.	Approval and Signing of Minutes of Last Meeting This was put over to the next meeting.	
3.	Declarations of Interest There were no declarations of interest in relation to this Agenda.	
4.	Electrical work in Reading Room – following the EICR testing it has been recommended that there is work to upgrade the fuseboard to current regulatory standards. The electrician has confirmed the room does not need to be closed to users in the meantime. The quoted work is £700 & VAT, which is above the emergency spending limit of £500 set out in Financial Regulations. The PC considers this work an extension of the existing contract, for which 3 quotes were obtained. However, for completeness an attempt has been made to obtain three quotes. A second electrician is attending on 7 th March and a third electrician did not respond to the quote request. A further electrician requires payment to attend and quote. It was agreed, on the basis of the necessity for the work to be carried out as soon as possible and that an attempt has been made to obtain three quotes, that the Parish Council would choose between the two quotes available at the end of the week. It was proposed, seconded and resolved to approve a spending limit of £900 (& VAT) for electrical work to the Reading Room. JF continues to chase for the PAT testing to be completed, which should have been carried out at the same time as the EICR. JF confirmed that there is not a specified regularity of testing set out in law, but it was desirable that this should be carried out as soon as possible in line with the Parish Council's internal policies.	
5.	Painting of Telephone Box: it was proposed, seconded and resolved to approve a spending limit of £150 & VAT for paint and materials to paint the telephone box. The Council's powers were noted under s.145 LGA 1972 given the use of the telephone box as a village library. The work was kindly to be carried out by a volunteer, for whom a risk assessment will be prepared. The box was repainted by BT in 2000 and by the Parish Council in 2016, so whilst it is unlikely there will be exposure to lead paint, safety precautions should be taken. It was agreed that JR will obtain paint to match that used in	

	2016, to comply with grade 2 listing, noting that the suppliers originally recommended by BT no longer exist.	
--	---	--

Meeting Closed: 6:55pm