

## **GREAT COXWELL PARISH READING ROOM CHARITABLE TRUST**

Dear Trustee

You are summoned to attend the meeting of Great Coxwell Parish Reading Room Trust to be held via video conferencing on 19<sup>th</sup> October 2020 after Town Council meeting

Yours sincerely Joanne King (Clerk)

### **AGENDA**

- 1 Apologies
2. Declaration of Interest
3. Minutes of the Parish Reading Room Meeting 27<sup>th</sup> Jan 2020
4. Public question time  
Please can parishioners send any questions to the Clerk prior to the meeting.
5. Matters Arising
  - a. Ramp
  - b. Maintenance of Reading Room through winter
    - Curtains
    - Reading meters
    - Airing building
    - Hire
    - Outside maintenance update
  - c. Subsidence insurance claim update
6. Finance
  - a. Extra finance meetings 28<sup>th</sup> Aug and 12<sup>th</sup> Oct 2020 [awaiting]
  - b. Water leakage insurance claim and Castle Water outstanding Bill
  - c. Precept
  - d. Amazon Smile scheme

### **Date of Next Meeting**

Distribution: All Trustees, Notice Board

Joanne King Clerk to Great Coxwell Parish Council

clerk@greatcoxwell.com