

GREAT COXWELL PARISH COUNCIL
 Reading Room, Great Coxwell, Oxfordshire,
 SN77NB

Clerk: Joanne King, clerk@greatcoxwell.com

Minutes of Extraordinary Reading Room Trustees meeting held on Thursday 18th February 2021 5:00pm, via video conferencing.

Parish Councillors Present:	Richard May (Chair) Rory Gilmour Michael Gooch Michael Harris Jacqui Russell
Officers in attendance	Joanne King, Parish Clerk Daryoush Sharifi, Finance Officer
	Chaired by Richard May. Councillor May welcomed everyone to the Parish Council's virtual extraordinary Reading Room meeting utilising Zoom Video Conferencing to overcome the current Coronavirus restrictions. He reminded everyone that the meeting will be recorded.
1/2/21	Apologies for Absence
2/2/21	Declarations of interest None or interest.
3/2/21	Reading Room Insurance works. Members received prior to the meeting, Great Coxwell Schedule of Repairs and Form of Authority, Mandate and Scoping documents from Insurance company prior to meeting, for review. Members PROPOSED to authorise QuestGates Limited to accept the quotation from Falcon Structural Repairs Eastern Ltd. (Ref: QG1S1082497). This was SECONDED and RESOLVED. It was FURTHER PROPOSED to pay excess of £1,000 on the insurance policy. This was SECONDED and RESOLVED.
4/2/21	Basement upgrade to create a storeroom. Members NOTED an update from Cllr May, after discussions/agreements from Reading Room meeting 25 th January 2021 RR065. Members discussed works that could be carried out once Falcon have finished repairs to Basement.

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| | <ul style="list-style-type: none">a. Ceiling 9m sq. Fit fire rated plasterboard with 100mm of insulation. Paint walls 18m sq. and ceiling white including Masonry Paint on Walls. Authorise labour up to £400.b. Electrics – To fit connect down lights in basement and outside weatherproof socket. Authorise labour up to £200.c. Water - Reconnect basement piping in kitchen, reroute piping in cellar and fit outside tap and cut off valve in basement. Authorise labour up to £200.d. Parts to be purchased on behalf of Parish Council. Parish Councillors to be informed two days before purchases made and permission sought. <p>Total max £1,000 including the purchasing of Racking.</p> <p>Members PROPOSED to DELEGATE the authority to the Chairman and Parish Clerk to initiate payment for Labour for the above a, b, c, and d up to maximum of £1000. This was SECONDED and RESOLVED.</p> |
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Meeting finished 17:43pm