

**Great Coxwell PARISH COUNCIL (GCPC) 9<sup>th</sup> Dec 2019**

02<sup>nd</sup> Nov 2019

Dear Councillor

You are summoned to attend the monthly meeting of Great Coxwell Parish Council to be held in the Reading Room on Monday 9<sup>th</sup> Dec 2019 at 7:30pm

Yours sincerely Joanne King (Clerk)

**AGENDA**

**1. To receive apologies for absence**

**2. To receive any declarations of interest**

**3. To approve the minutes of the Parish Council meeting held on 21<sup>st</sup> Oct 2019**

**4. Any matters arising from the last meeting and not itemised on this agenda:**

Actions from last meeting:

- Cllr May to appoint contractor to remove dead hedging and weed at Memorial, as a one-off job before Remembrance Sunday
- Lloyds Bank for adding new signatories and removing retired signatories.
- Yew hedges offered
- Post box for Reading Room
- Date for official opening of Footpath 231/1
- Puddleduck Lane damage
- Siberia footpath/field

**5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business**

**6. To receive a report from the County Councillor**

**7. To receive a report from the District Councillor**

**8. Chairman's Announcements**

Noticeboards, designs and costings circulated to Councillors prior to meeting

Insurance review

**9. Planning Matters**

**a. Developments awaiting decisions/Decisions**

P19/V2317/AG New Barns

P19/V1342/HH Church Lees

**10. To receive and consider reports and minutes of committees and working groups**

**a. Park report – Cllr Russell**

- ROSPA repairs
- S106 application for MUGA
- Ground lease: Proposal: Council to ask Elaine & Simon to enquire again about extending the lease or buying the land as previously discussed (Feb 2016)

**b. Neighbourhood plan**

Cllr Gale Neighbourhood Plan report: The Plan text is being revised to correct errors (very few) and update information about the parish (a few more changes here). The team is working with two new Vale Neighbourhood Planning officers, who have (mostly) accepted our revisions; once these are agreed with Vale Planning, the revised Plan will be formatted, illustrated and published as an on-line document which will be up-to-date and carry full weight as a planning tool, while consultations take place in the parish about the desirability and form of possible further changes. At the end of this second process, a printed version of the revised Plan will be published.

**c. NAG/Neighbourhood updates – Cllr Gooch**

**11. Footpath 231/10 - Path behind riding stables**

**12. Memorial Hedge - update Cllr May, War Memorial Trust membership**

**Parish Council meeting to adjourn for Reading Room meeting for precept setting**

**Reading Room Agenda**

- i. Power suppliers
- ii. Water suppliers
- iii. Cllr May meeting NT Mr Watson leylandii hedge
- iv. Insurance Reading Room
- v. Insurance claim – subsidence kitchen
- vi. Water leak – mains supply, claim and insurance
- vii. Ramp
- viii. Schedule repairs
- ix. Outside maintenance
- x. Land registry and garden
- xi. Finance - Payments for approval

| <u>Ref</u> | <u>Date</u> | <u>Details</u>           | <u>Amount</u> |
|------------|-------------|--------------------------|---------------|
| RRExp32/19 | 30/09/2019  | Scot Power - electricity | 20.00         |
| RRExp33/19 | 30/09/2019  | Scot Power - gas         | 40.00         |
| RRExp34/19 | 21/10/2019  | Cleaner                  | 99.00         |
| RRExp35/19 | 21/10/2019  | Community First Oxon     | 20.00         |
| RRExp36/19 | 08/11/2019  | Thermostat part          | 24.00         |
| RRExp37/19 | 08/11/2019  | First Aid kit            | 16.68         |
| RRExp38/19 | 28/10/2019  | Scot Power - electricity | 20.00         |
| RRExp39/19 | 28/10/2019  | Scot Power - gas         | 40.00         |

**Resuming Parish Council meeting**

**13. Financial Matters**

**a. RFO Report**

1/ Report items

- Income and expenditure spreadsheets and financial status report sent to Councillors and parish clerk in advance of meeting.
- VAT for first 6 month of year reclaimed (c. £8.1k)
- Payment for footpath made (£43.6k)

2/ Items for decisions/action

- Budgeting process for 2020-21 for discussion. Draft budget (with no allowance for fund-raising income) circulated separately
- Timelines: last year we agreed the budget and precept for this current year on 23/11/18 – the deadline set by the VWHDC was 23/01/19

3/ Payments for approval

| <u>Ref</u> | <u>Date</u> | <u>Details</u>           | <u>Amount</u> |
|------------|-------------|--------------------------|---------------|
| PCExp11/19 | 24/10/2019  | Drayton Construction Ltd | 43,608.14     |

|            |            |                             |       |
|------------|------------|-----------------------------|-------|
| PCExp12/19 | 01/11/2019 | Gardener (War Memorial)     | 80.00 |
| PCExp13/19 | 15/11/2019 | Royal British Legion wreath | 30    |
| PCExp14/19 | 15/11/2019 | Clerk's remuneration        | 500   |
| PCExp15/19 | 16/10/2019 | Castle Water                | 100   |

## **Precept 2019/20**

### **Report from Chair on precept setting**

#### **b. Parish Council**

- Receive current Financial report
- Consider budget/capital expenditure
- Items for capital expenditure – Noticeboards, Councillor training

#### **c. Parish Room**

- Receive current Financial report
- Consider budget/capital expenditure
- Items for capital expenditure Parish Council

#### **d. Park**

- Receive current Financial report
- Consider budget/capital expenditure
- Items for capital expenditure – Solicitor – park lease?

#### **e. Precept Request**

Total Precept request

#### **14. Correspondence**

#### **15. Any other business/announcements to be added to next month's agenda**

#### **16. Date of next meeting**