

**GREAT COXWELL PARISH COUNCIL**

Reading Room, Great Coxwell, Oxfordshire, SN7 7NB

Clerk: Joanne King clerk@greatcoxwell.com

**Minutes of Great Coxwell Parish Council meeting held on Monday 14<sup>th</sup> December 2020, via video conferencing**

Parish Councillors Present:	Richard May (Chair) Michael Gooch Michael Harris Jacqui Russell  C/Clr Judy Heathcoat D/Clr Elaine Ware D/Clr Simon Howell
Officers in attendance	Joanne King, Parish Clerk Daryoush Sharifi, RFO
	Chaired by Richard May. Councillor May welcomed everyone to the Parish Council's first virtual Parish Council meeting utilising Zoom Video Conferencing to overcome the current Coronavirus restrictions. He reminded everyone that the meeting will be recorded.
1/5/20	<b>Apologies for Absence</b> None
2/5/20	<b>Minutes of Parish Council meeting 16<sup>th</sup> November 2020</b> Signed as correct minutes.
3/5/20	<b>Declarations of interest</b> None.
4/5/20	<b>Public Question Time</b> None.
5/5/20	<b>Appointment of Parish Councillor</b> Members NOTED there had been two interested applicants, Parish Councillors will contact them and arrange virtual meeting after Christmas period.
6/5/20	<b>County Councillors Report</b> Members received and NOTED report. Highlights from report include Remember to sweep chimneys to prevent fires, Libraries are now open, an OCC apprenticeship within Social services has been awarded to a Faringdon Community College student. Members NOTED and Chair to action, two pavement issues within village. County Councillor Heathcoat wished everyone a Happy Christmas.
7/5/20	<b>District Councillors Report</b> Members received and NOTED report. Highlights from report Covid-19 information received via Town and Parish updates, Civil Parking enforcement still progressing well, Covid-19 Compliance Marshals – Two new officers have been employed to promote and encourage businesses and residents to comply with the public health measures in order to reduce the impact of the pandemic.

	Members NOTED District Councillors will provide Parish Council/villagers in due course with information regarding vaccine roll outs, as the ward [including Great Coxwell] uses both the Shrivenham and White Horse Medical practice.
8/5/20	<p>Finance</p> <p>a. Members APPROVED Invoices to be paid, circulated prior to meeting</p> <p>PARISH COUNCIL</p> <p>Moore [external audit] £360.00 Inv. No. 303185</p> <p>BCG Garden Tree Care [verges and path] £288.00 Inv. No. 1936/20</p> <p>Clerk [Honarium] £500 cheque</p> <p>PARK</p> <p>BCG Garden Tree Care [Hedges] £660.00 Inv. No. 1937/20</p> <p>READING ROOM</p> <p>BCG Garden Tree Care [Hedges] £30.00 Inv. No. 2025/20</p> <p>b. Members NOTED Castle Water outstanding bill had been paid.</p> <p>c. Members NOTED Audit/account documents on the Parish website.</p> <p>d. Status Reading Room and Park accounts</p> <p>It was NOTED, there is no immediate need to transfer money from Parish Account to Reading Room account. However, we need to transfer money from Parish Council to both Reading Room and Park accounts. RFO will submit recommendations in mid-February</p> <p>e. Assigning auditors for 2020-2021 accounts:</p> <p>Members NOTED Reading Room accounts/audit. Peter Gale</p> <p>Parish Account and Park accounts/audit Arrow</p> <p>External auditor for parish accounts/audit. Moore</p>
9/5/20	<p>Precept 2020/21</p> <p>Members NOTED contact details for Clerk and RFO for precept form updated with Vale of White Horse</p> <p>Spreadsheet for budget was circulated prior to meeting and also presented at meeting.</p> <p>a. Parish Council</p> <ul style="list-style-type: none"> <li>• Current Financial report NOTED, £17,869.69</li> <li>• Budget/capital expenditure AGREED, £5,946.00</li> <li>• Items for capital expenditure, NONE</li> </ul> <p>b. Parish Room</p> <ul style="list-style-type: none"> <li>• Current Financial report NOTED, £2,594.40</li> <li>• Budget/capital expenditure AGREED, £2,092.00</li> <li>• Items for capital expenditure Parish Council, NONE</li> </ul> <p>c. Park</p> <ul style="list-style-type: none"> <li>• Current Financial report NOTED, £3,436.42</li> <li>• Budget/capital expenditure AGREED, £1549.00</li> <li>• Items for capital expenditure, NONE</li> </ul> <p>d. Precept Request</p> <ul style="list-style-type: none"> <li>• AGREED Total Precept request, £9,587.00</li> </ul> <p>Members NOTED RFO to complete Precept form and return to the Vale of White Horse DC.</p>
10/5/20	<p><b>Planning matters</b></p> <p><b>Information only</b></p> <p>P20/V2282/HH Stonevale – APPROVED</p> <p>P20/V2566/LB Court House – APPROVED</p>
11/4/20	<p><b>Park</b> – report JR</p> <p>a. Park signs on gate – in progress</p>

	<p>b. Items related to capital expenditure - to come from existing reserves: - Request sent to Playdale about repair of springer, and possible replacement of scramble net of play tower and cost of replacing house ridge, still awaiting reply.</p> <p>c. Advised by D/Cllr Elaine Ware to investigate S106 application without renewing lease, JR/Clerk to contact Beth Elkins S106 Officer on this. D/Cllr Ware was thanked for her assistance in this matter to date.</p>
12/5/20	<p><b>Working Party, speeding and parking</b> Members received and NOTED an update that an OCC Officer would be in contact.</p>
13/5/20	<p><b>War Memorial</b> Members NOTED thanks to Brian Hall who donated his own time to weed the memorial garden prior to Remembrance Day, further thanks were NOTED for also undertaking long overdue clearance of the Reading Room cellar. MH reported to MEMBERS that the war memorial was now registered with both the War Memorial Trust and Imperial War Museum.</p>
14/5/20	<p><b>Correspondence</b> Members NOTED correspondence from C/Cllr Heathcoat on the A420 accident and an inquiry regarding tree planting. Activities within Parish NOTED</p> <ul style="list-style-type: none"> <li>• Village Raffle.</li> <li>• 19<sup>th</sup> December village zoom quiz.</li> <li>• 20th December village light up for both events see website.</li> </ul>
15/5/20	<p><b>Business/Announcements/Items to be added to next month's agenda</b> Great Coxwell Parish Council would like to offer their huge thanks to the groups that have made a massive difference to our village this year, their help and support has been outstanding throughout the Covid19 period. As always with the village, the groups are entwined with members, so we would like to thank the Village Support Group, Community fund and the WI.</p>
16/5/20	<p><b>Date of next meeting</b> Town Council meeting 25<sup>th</sup> January 2021</p>

Meeting finished 7:38pm

DRAFT