

GCPC Reading Room

END-YEAR STATEMENT OF ACCOUNT

DARYOUSH SHARIFI

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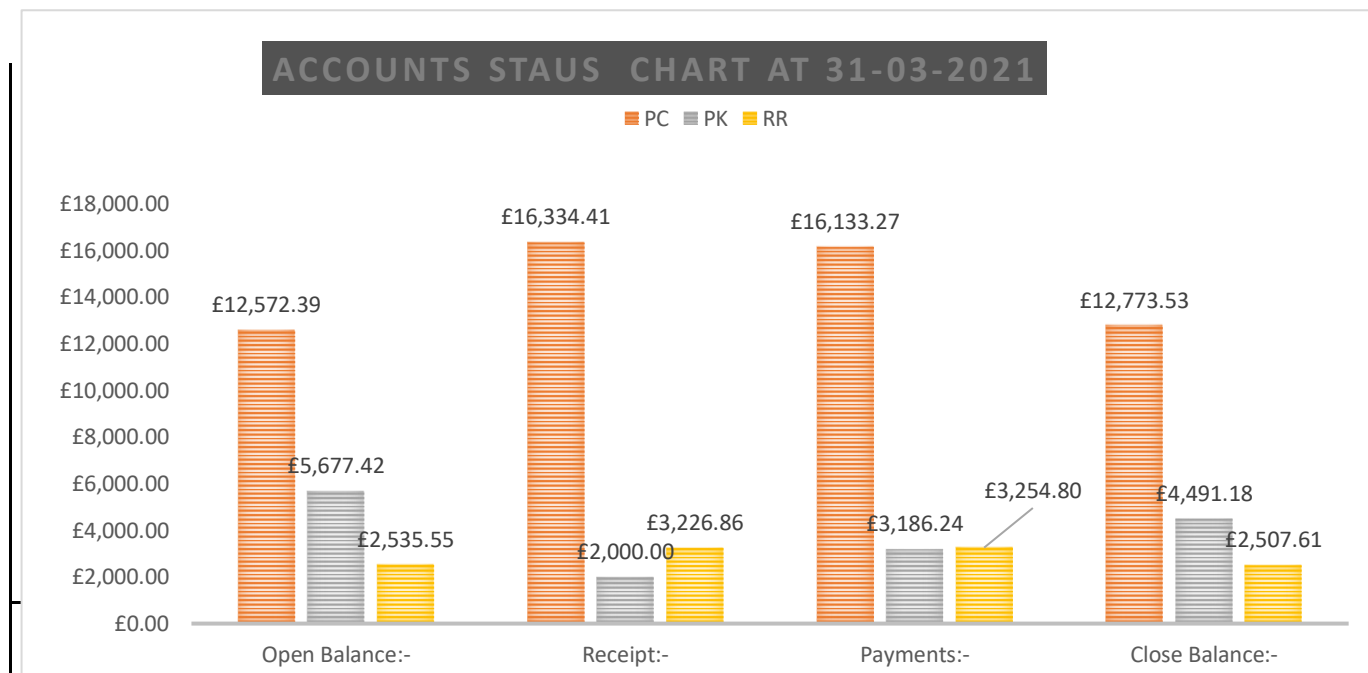
Reading Room Closing Year Statement

Great Coxwell Parish Council Reading Room			
Summary Receipts and Payments Account		Summary Receipts and Payments Account	
For the Year Ended 31 March 2021		For the Year Ended 31 March 2020	
2020-21		2019-20	
Receipt Summary		Receipt Summary	
Parish Reading Room Lettings/hire	£0.00	Parish Reading Room Lettings/hire	£1,056.50
Transferred from Old Account	£1,226.86	Parish Council Contribution	£5,000.00
Art week	£0.00	Art week	£603.40
OCC Grant	£0.00	OCC grant	£0.00
Donations & fund raising	£0.00	Donations & fund raising	£1,481.21
Transferred from PC to RR R066/250121	£2,000.00		
Total Receipts to Final Summary	£3,226.86	Total Receipts to Final Summary	£8,141.11
Payments Summary		Payments Summary	
Electricity Usage	£161.90	Subscriptions	£50.00
Gas Usage	£124.48	Grass Cutting	£375.00
Inspection	£162.00	Running Costs- Utilities Gas, Elec, Water	£1,408.10
Maintenance	£1,797.99	Checks - Electricity & Gas	£350.00
Materials	£668.04	Professional fees	£0.00
Mowing, cutting grass & hedges	£263.30		
Others	£4.02		
Refuse collection	£73.07		
Total Payments to Final Summary	£3,254.80	Total Payments to Final Summary	£2,183.10
Notes:		Notes:	

Liability payment		Adjustments:	
Council liability for 2020-1	-£7,288.87	Transfer to Reading Room account from Council	£1.00
Payments to Castle Water from Parish Council	£5,614.45	Payments to Castle Water from Parish Council	£600.00
Credit Made by CW	£450.80	2018-9 year end balancing payment from PC	£38.37
Payments to Castle Water from Parish Council	£1,223.62	Reading Room payment made to Council in error	-£100.00
Total Liability 2021-2022	£0.00		£539.37
Payment made by parish council	1,223.62	There is a liability of £7288.87 for 2020-1 for the loss of water owing to a leak at the Reading Room for which the Council is responsible. (This may be recoverable from insurance)	
Amount will be recover by VAT refund	-£1,159.86		
Total Contribution by Parish Council	£63.76		

Bank Accounts Balance 01-04-2020 to 31-03-2021

GCPC Bank Balance			
Parish Council Account Balance Table	Parish Council	Parish Park	Reading Room
Open Balance:-	£12,572.39	£5,677.42	£2,535.55
Receipt:-	£16,334.41	£2,000.00	£3,226.86
Payments:-	£16,133.27	£3,186.24	£3,254.80
Close Balance:-	£12,773.53	£4,491.18	£2,507.61



Bank Reconciliation

Bank Reconciliation											
(01-04-2020 TO 31-03-2021)											
Bank Accounts							Cash Accounts				
Account Information			Opening Amount	Total Debit Amount	Total Credit Amount	Closing Amount	Opening Amount	Total Debit Amount	Total Credit Amount	Adjustment Amount	Closing Amount
30-93-18	23531068	Reading Room	£2,535.55	£3,134.81	£3,226.86	£2,627.60	£2,535.55	£3,254.80	£3,226.86	£120.00	£2,627.61

Unclaimed Cheque

Account Year	Account Name	Payee Description	Cheque Number	Total Amount	Issued Month
2020-2021	Reading Room	Prestige Fire Protection	000020	£120.00	Mar-21
Unclaimed	Cheques				

Reading Room Expenditure Detail

Great Coxwell Parish Council

Reading Room Expenditure

GPC Accounts	Net Amount	VAT Amount	Total Amount
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Start Date	01/04/2020		£15,909.86	£223.41	£16,133.27
End Date	31/03/2021		£2,669.20	£517.04	£3,186.24
Account Year	2020-2021	Reading Room	£2,884.42	£370.38	£3,254.80
		All Accounts	£21,463.48	£1,110.84	£22,574.32

Record Id	Pay-out Date	Method	Chq Ref	Payee Description	Analysis	VAT Rate	Net Amount	VAT Amount	Total Amount	Minute Reference
RR - 200	11/08/2020	CHQ	000008	BGG Garden & Tree Care	Mowing, cutting grass & hedges	0.20	£25.00	£5.00	£30.00	PC090,8th Oct 2020
RR - 201	11/08/2020	CHQ	000009	GMB Building Services	Maintenance	0.00	£385.00	£0.00	£385.00	PC090,8th Oct 2020
RR - 209	15/09/2020	CHQ	000011	BGG Garden & Tree Care	Mowing, cutting grass & hedges	0.20	£25.00	£5.00	£30.00	PC090,8th Oct 2020
RR - 210	16/04/2020	DD		Opus Gas Supply Limited	Gas Usage	0.00	£14.46	£0.00	£14.46	
RR - 211	15/09/2020	CHQ	000010	ScrewFix	Materials	0.20	£3.33	£0.67	£4.00	PC090,8th Oct 2020
RR - 212	15/09/2020	CHQ	000010	RUBBERCO	Materials	0.20	£34.79	£6.96	£41.75	PC090,8th Oct 2020
RR - 213	15/09/2020	CHQ	000010	The Ramp People	Materials	0.20	£30.00	£6.00	£36.00	PC090,8th Oct 2020

RR - 219	03/10/2020	CHQ	000012	BGG Garden & Tree Care	Mowing, cutting grass & hedges	0.20	£25.00	£5.00	£30.00	PC090,8th Oct 2020
RR - 221	02/10/2020	CHQ	000013	METRO GB LTD	Maintenance	0.20	£9.16	£1.83	£10.99	PC090,8th Oct 2020
RR - 224	09/10/2020	CHQ	000013	Royal Mail	Others	0.00	£4.02	£0.00	£4.02	PC090,8th Oct 2020
RR - 226	18/11/2020	DD		Octopus Energy Limited	Electricity Usage	0.00	£21.36	£0.00	£21.36	
RR - 227	19/10/2020	DD		Opus Gas Supply Limited	Gas Usage	0.00	£2.63	£0.00	£2.63	
RR - 228	23/10/2020	DD		Octopus Energy Limited	Electricity Usage	0.00	£7.22	£0.00	£7.22	
RR - 259	16/02/2021	DD		Opus Gas Supply Limited	Gas Usage	0.00	£47.13	£0.00	£47.13	
RR - 262	10/03/2021	CHQ	000018	Falcon Structural Repairs Ltd	Maintenance	0.20	£833.33	£166.67	£1,000.00	RR067,15th Mar 2021
RR - 264	16/03/2021	CHQ	000019	UK Business Supplies	Materials	0.20	£58.28	£11.66	£69.94	PC095,15th Mar 2021
RR - 268	24/03/2021	CHQ	000020	Prestige Fire Protection	Inspection	0.20	£100.00	£20.00	£120.00	
RR - 271	29/03/2021	CHQ	000021	Walls and Floors	Materials	0.11	£8.25	£0.90	£9.15	
RR - 272	29/03/2021	CHQ	000021	ScrewFix	Materials	0.20	£5.83	£1.17	£7.00	
RR - 273	29/03/2021	CHQ	000021	eBay	Materials	0.00	£6.99	£0.00	£6.99	
RR - 202	11/06/2020	DD		Octopus Energy Limited	Electricity Usage	0.00	£20.79	£0.00	£20.79	
RR - 203	24/08/2020	DD		Octopus Energy Limited	Electricity Usage	0.00	£20.64	£0.00	£20.64	
RR - 229	11/11/2020	CHQ	000014	RJ Harrison	Maintenance	0.20	£60.00	£12.00	£72.00	PC092,16th Nov 2020
RR - 232	18/11/2020	DD		Octopus Energy Limited	Electricity Usage	0.00	£19.42	£0.00	£19.42	

RR - 233	16/11/2020	DD		Opus Gas Supply Limited	Gas Usage	0.00	£5.23	£0.00	£5.23	
RR - 236	15/12/2020	CHQ	000015	BGG Garden & Tree Care	Mowing, cutting grass & hedges	0.20	£25.00	£5.00	£30.00	PC093,14th Dec 2020
RR - 239	16/12/2020	DD		Octopus Energy Limited	Mowing, cutting grass & hedges	0.00	£20.72	£0.00	£20.72	
RR - 240	16/12/2020	DD		Opus Gas Supply Limited	Mowing, cutting grass & hedges	0.00	£2.58	£0.00	£2.58	
RR - 241	12/12/2020	CHQ	000017	ScrewFix	Materials	0.20	£50.00	£10.00	£60.00	PC094,25th Jan 2021
RR - 242	26/12/2020	CHQ	000017	ScrewFix	Materials	0.20	£141.66	£28.33	£169.99	PC094,25th Jan 2021
RR - 243	12/12/2020	CHQ	000017	ScrewFix	Materials	0.20	£74.96	£14.99	£89.95	PC094,25th Jan 2021
RR - 244	17/12/2020	CHQ	000017	ScrewFix	Materials	0.20	£4.22	£0.84	£5.06	PC094,25th Jan 2021
RR - 245	10/12/2020	CHQ	000017	ScrewFix	Materials	0.20	£20.22	£4.04	£24.26	PC094,25th Jan 2021
RR - 246	07/12/2020	CHQ	000017	Wickes	Materials	0.20	£104.97	£20.99	£125.96	PC094,25th Jan 2021
RR - 247	16/12/2020	CHQ	000016	Peter Dash – Gardener	Maintenance	0.00	£160.00	£0.00	£160.00	PC094,25th Jan 2021
RR - 248	10/01/2021	CHQ	000016	Peter Dash – Gardener	Maintenance	0.00	£80.00	£0.00	£80.00	PC094,25th Jan 2021
RR - 249	21/01/2021	CHQ	000017	ScrewFix	Materials	0.20	£6.66	£1.33	£7.99	PC094,25th Jan 2021
RR - 250	22/01/2021	CHQ	000017	Mr. May	Materials	0.00	£10.00		£10.00	PC094,25th Jan 2021
RR - 253	18/01/2021	DD		Opus Gas Supply Limited	Gas Usage	0.00	£23.52		£23.52	
RR - 256	15/01/2021	DD		Octopus Energy Limited	Electricity Usage	0.00	£22.94		£22.94	
RR - 274	16/03/2021	DD		Opus Gas Supply Limited	Gas Usage	0.00	£23.61		£23.61	

RR - 156	18/05/2020	DD		Opus Gas Supply Limited	Gas Usage	0.00	£7.90		£7.90	
RR - 157	28/05/2020	CHQ	000003	BGG Garden & Tree Care	Mowing, cutting grass & hedges	0.20	£25.00	£5.00	£30.00	PC088,8th July 2020
RR - 167	28/05/2020	CHQ	000002	Prestige Fire Protection	Inspection	0.20	£35.00	£7.00	£42.00	BC088,8th July 2020
RR - 170	18/06/2020	CHQ	000006	RJ Harrison	Maintenance	0.20	£75.00	£15.00	£90.00	PC088,8th July 2020
RR - 171	18/06/2020	CHQ	000005	BGG Garden & Tree Care	Mowing, cutting grass & hedges	0.20	£25.00	£5.00	£30.00	PC088,8th July 2020
RR - 181	26/05/2020	DD		Octopus Energy Limited	Electricity Usage	0.00	£26.45		£26.45	
RR - 182	18/06/2020	CHQ	000004	Vale of White Horse Refuse & Waste Coll.	Refuse coll	0.00	£73.07		£73.07	PC088,8th July 2020
RR - 188	15/04/2020	DD		Octopus Energy Limited	Electricity Usage	0.00	£23.08		£23.08	
RR - 189	15/07/2020	CHQ	000007	BGG Garden & Tree Care	Mowing, cutting grass & hedges	0.20	£50.00	£10.00	£60.00	PC090,8th Oct 2020

Reading Room Income 2020-2021

Great Coxwell Parish Council								
				GCPC Accounts		Total Amount		
Start Date	01/04/2020							
End Date	31/03/2021							
Account Year	2020-2021				Reading Room		£3,226.86	
Account Year	Account Name	Paying In Date	Description	Pay Type	Paying Amount	Method	Chq Ref	Memo
2020-2021	Reading Room	10/02/2021	TFR From PC to RR	Others	£2,000.00	TFR		Transferred from PC to RR RR066/250121
2020-2021	Reading Room	28-May-20	Refund to close	Deposit	£1,226.86	Dep	Refund	Transferred from Old Account

Reading Room Budget 2020-2021

Reading Room Budget v Actual

Great Coxwell Parish Council										
Reading Room Budget v Actual										
Budget		Actual	Difference	Actual	Difference	Actual	Difference	Actual	Difference	Total Expenditure RR
		1st Qtr.		2nd Qtr.		3rd Qtr.		4th Qtr.		
Service Description	Total Amount	Total Amount		Total Amount		Total Amount		Total Amount		
Routine maintenance, repairs	£1,825.00	£42.00	£1,783.00	£385.00	£1,398.00	£72.00	£1,326.00	£0.00	£1,326.00	
Water	£120.00	£0.00	£120.00	£0.00	£120.00	£0.00	£120.00	£0.00	£120.00	
Gas	£540.00	£22.36	£517.64	£0.00	£517.64	£10.44	£507.20	£94.26	£412.94	
Electricity	£300.00	£70.32	£229.68	£20.64	£209.04	£68.72	£140.32	£22.94	£117.38	
Grass cutting, gardening	£150.00	£60.00	£90.00	£120.00	-£30.00	£60.00	-£90.00	£0.00	-£90.00	
Cleaning	£400.00	£0.00	£400.00	£0.00	£400.00	£0.00	£400.00	£0.00	£400.00	
Subscriptions	£100.00	£0.00	£100.00	£0.00	£100.00	£0.00	£100.00	£0.00	£100.00	
Safety inspections	£105.00	£90.00	£15.00	£0.00	£15.00	£0.00	£15.00	£0.00	£15.00	
Vale of White Horse Refuse & Waste	£0.00	£73.07	-£73.07	£0.00	-£73.07	£0.00	-£73.07	£0.00	-£73.07	
Repairs and kitchen improvement	£0.00	£0.00	£0.00	£81.75	-£81.75	£15.01	-£96.76	£1,946.51	-£2,043.27	
Sub-Total	£3,540.00	£357.75	£3,182.25	£607.39	£2,574.86	£226.17	£2,348.69	£2,063.71	£284.98	£3,255.02

Reading Room Over/ Under Budget

RR	Service Description	Total Amount	Actual	Difference
	Routine maintenance, repairs	£1,825.00	£499.00	1,326.00
	Water	£120.00	£0.00	120.00
	Gas	£540.00	£127.06	412.94
	Electricity	£300.00	£182.62	117.38
	Grass cutting, gardening	£150.00	£240.00	-90.00
	Cleaning	£400.00	£0.00	400.00
	Subscriptions	£100.00	£0.00	100.00
	Safety inspections	£105.00	£90.00	15.00
	Vale of White Horse Refuse & Waste	£0.00	£73.07	-73.07
	Repairs and kitchen improvement			
		£0.00	£2,043.27	-2,043.27
Sub-Total		£3,540.00	£3,255.02	£284.98
G/Total		£10,812.00	£22,574.29	-£11,762.29

The Overbudget is Reading Room major repairs and kitchen improvements Paid from RR reserves

Analysis

Payee

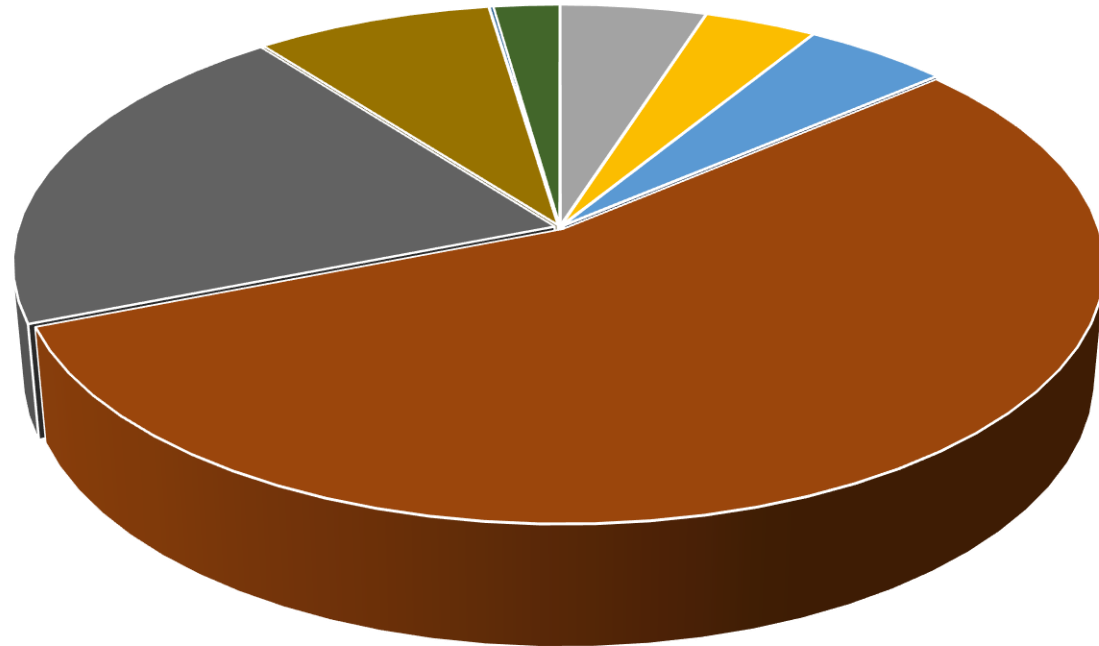
Reading Room Payee's Analysis

Row Labels	Q1			Q2			Q3			Q4			Grand Total
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Payee Description	£37.54	£34.35	£285.86	£60.00	£435.64	£111.74	£76.22	£96.65	£53.30	£779.69	£47.13	£1,236.68	£3,254.80
BGG Garden & Tree Care			£60.00	£60.00	£30.00	£30.00	£30.00		£30.00				£240.00
eBay												£6.99	£6.99
Falcon Structural Repairs Ltd												£1,000.00	£1,000.00
GMB Building Services					£385.00								£385.00
METRO GB LTD							£10.99						£10.99
Mr. May										£10.00			£10.00
Octopus Energy Limited	£23.08	£26.45	£20.79		£20.64		£28.58	£19.42	£20.72	£22.94			£182.62
Opus Gas Supply Limited	£14.46	£7.90					£2.63	£5.23	£2.58	£23.52	£47.13	£23.61	£127.06
Peter Dash – Gardener										£240.00			£240.00
Prestige Fire Protection			£42.00									£120.00	£162.00
RJ Harrison			£90.00								£72.00		£162.00
Royal Mail								£4.02					£4.02
RUBBERCO							£41.75						£41.75
ScrewFix							£4.00			£357.26		£7.00	£368.26
The Ramp People							£36.00						£36.00
UK Business Supplies												£69.94	£69.94
Vale of White Horse Refuse & Waste Coll.			£73.07										£73.07
Walls and Floors												£9.15	£9.15
Wickes										£125.96			£125.96

Expenditure

Great Coxwell Parish Council	
Account Year 2020-2021	
Analysis	Reading Room
Audit	£0.00
Donation	£0.00
Electricity Usage	£161.90
Gas Usage	£124.48
Inspection	£162.00
Insurance	£0.00
IT Services	£0.00
Maintenance	£1,797.99
Materials	£668.04
Mowing, cutting grass & hedges	£263.30
Others	£4.02
Refuse collection	£73.07
Salary	£0.00
Stationary	£0.00
Subscriptions	£0.00
Transferred	£0.00
Water Leakage	£0.00
£3,254.80	

Expenditure Analysis



- Audit
- Gas Usage
- IT Services
- Mowing, cutting grass & hedges
- Salary
- Transferred
- Donation
- Inspection
- Maintenance
- Others
- Stationary
- Water Leakage
- Electricity Usage
- Insurance
- Materials
- Refuse coll
- Subscriptions

Utilities Gas and Electricity

Gas Usage Data

OPUS GAS SUPPLY LIMITED					
GREAT COXWELL PARISH COUNCIL GAS USAGE INVOICED BY OCTOPUS AND PAID BY DIRECT DEBIT					
TRANSACTION DATE	ENERGY USED	ITEMS	NET	NET + 5%VAT	PAID BY BANK
01 April 2020 to 30 April 2020	Standing Charge 30.00days at 0.000p per day Charges on this bill exc. VAT £7.52	£0.00 £7.52	£7.52	£7.90	£14.46
01 May 2020 to 31 May 2020	Standing Charge 31.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 -£5.02	-£5.02	-£5.27	£7.90
01 June 2020 to 30 June 2020	Standing Charge 30.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 £0.00	£0.00	£0.00	
01 July 2020 to 31 July 2020	Standing Charge 31.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 £2.51	£2.51	£2.64	
01 August 2020 to 31 August 2020	Standing Charge 31.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 £0.00	£0.00	£0.00	
01 September 2020 to 30 September 2020	Standing Charge 30.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 £5.01	£5.01	£5.26	
01 October 2020 to 31 October 2020	Standing Charge 31.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 £4.98	£4.98	£5.23	£2.63
01 November 2020 to 30 November 2020	Standing Charge 30.00days at 0.000p per day Charges on this bill exc. VAT £2.46	£0.00 £2.46	£2.46	£2.58	£5.23
01 December 2020 to 31 December 2020	Standing Charge 31.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 £22.40	£22.40	£23.52	£2.58

01 January 2021 to 31 January 2021	Standing Charge 31.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 £44.89	£44.89	£47.13	£23.52
01 February 2021 to 28 February 2021	Standing Charge 28.00days at 0.000p per day Charges on this bill exc. VAT	£0.00 £22.49	£22.49	£23.61	£47.13
01 March 2021 to 31 March 2021	Standing Charge 31.00days at 0.000p per day Charges on this bill exc. VAT £19.94	£0.00 £19.94	£19.94	£20.94	£23.61
				£133.54	£127.06
					£6.48

Electricity Usage Data

OCTOPUS ENERGY LIMITED						
GREAT COXWELL PARISH COUNCIL ELECTRICITY USAGE INVOICED BY OCTOPUS AND PAID BY DIRECT DEBIT						
TRANSACTION DATE	ENERGY USED		ITEMS	NET	NET + 5%VAT	PAID BY BANK
1st Apr 2020 - 30th Apr 2020	Energy Used 115.4 kWh @ 14.42p/kWh Standing Charge 37 days @ 23.10p/day		£16.64 £8.55	£25.19	£26.45	£23.08
1st May 2020 - 31st May 2020	Energy Used 87.6 kWh @ 14.42p/kWh Standing Charge 31 days @ 23.10p/day		£12.64 £7.16	£19.80	£20.79	£26.45
1st Jun 2020 - 30th Jun 2020	Energy Used 79.3 kWh @ 14.42p/kWh Standing Charge 30 days @ 23.10p/day		£11.44 £6.93	£18.37	£19.29	£20.79
1st Jul 2020 - 31st Jul 2020	Energy Used 86.7 kWh @ 14.42p/kWh Standing Charge 31 days @ 23.10p/day		£12.50 £7.16	£19.66	£20.64	£0.00

1st August 2020 - 31st August 2020	Energy Used 91.4 kWh @ 14.42p/kWh Standing Charge 31 days @ 23.10p/day	£13.18 £7.16	£20.34	£21.36	£0.00
1st September 2020 - 30th September 2020	Energy Used -0.3 kWh @ 14.42p/kWh Standing Charge 30 days @ 23.10p/day	-£0.05 £6.93	£6.88	£7.22	£20.64
1st Oct 2020 - 31st Oct 2020	Energy Used 78.7 kWh @ 14.42p/kWh Standing Charge 31 days @ 23.10p/day	£11.34 £7.16	£18.50	£19.43	£28.58
1st November 2020 - 30th November 2020	Energy Used 88.8 kWh @ 14.42p/kWh Standing Charge 30 days @ 23.10p/day	£12.80 £6.90	£19.70	£20.69	£19.42
1st December 2020 - 31st December 2020	Energy Used 101.9 kWh @ 14.42p/kWh Standing Charge 31 days @ 23.10p/day	£14.69 £7.16	£21.85	£22.94	£20.72
1st Jan 2021 - 31st Jan 202	Energy Used 47.9 kWh @ 14.42p/kWh Standing Charge 31 days @ 23.10p/day	£6.91 £7.16	£14.07	£14.77	£22.94
	Energy Used -230.2 kWh @ 14.42p/kWh Standing Charge 18 days @ 23.10p/day	-£33.20 £4.16	- £29.04	-£30.49	
1st Feb 2021 - 28th Feb 2021	Energy Used 14.4 kWh @ 14.42p/kWh Standing Charge 10 days @ 23.10p/day	£2.08 £2.31	£4.39	£4.61	£0.00
				£167.70	£182.62
					£14.92

Utilities Invoiced by Service Provider

Great Coxwell Parish Council

Invoiced by Suppliers

C Labels																	
Supplier	Q1			Q1-Tot	Q2			Q2-Tot	Q3			Q3-Tot	Q4			Q4-Tot	Grand Total
	Apr	May	Jun		Jul	Aug	Sep		Oct	Nov	Dec		Jan	Feb	Mar		
Octopus Energy Limited	£26.45	£20.79	£19.29	£66.53	£20.64	£21.36	£7.22	£49.22	£19.42	£20.72	£22.94	£63.08	£15.72	£4.61		£11.11	£167.72
Opus Gas Supply Limited	£7.90	-£5.27	£0.00	£2.63	£2.64	£0.00	£5.26	£7.90	£5.23	£2.58	£23.52	£31.33	£47.13	£23.61		£70.74	£112.60
Grand Total	£34.35	£15.52	£19.29	£69.16	£23.28	£21.36	£12.48	£57.12	£24.65	£23.30	£46.46	£94.41	£31.41	£28.22		£59.63	£280.32

Utilities Paid by Direct Debit

Great Coxwell Parish Council

Paid by Direct Debit

Sum of Total Amount	Month												2020 Total	2021	2021 Total	Grand Total
	2020						2021									
Supplier's Name	Apr	May	Jun	Aug	Oct	Nov	Dec	Jan	Feb	Mar						
Octopus Energy Limited	£23.08	£26.45	£20.79	£20.64	£28.58	£19.42	£20.72	£22.94					£22.94		£182.62	
Opus Gas Supply Limited	£14.46	£7.90			£2.63	£5.23	£2.58	£23.52	£47.13	£23.61			£94.26		£127.06	
Grand Total	£37.54	£34.35	£20.79	£20.64	£31.21	£24.65	£23.30	£192.48	£46.46	£47.13	£23.61		£117.20		£309.68	

VAT-Refund Report Final

23/04/2020	922 3025 65	Fire exting. Insp.	Reading Room	£7.00	Reading Room
01/05/2020	818 2900 29	Usage -Gas	Reading Room	£0.38	

02/05/2020	131 8600 40	Cutting Grass - various	Reading Room	£5.00
15/05/2020	221 1222 80	Usage -Electricity	Reading Room	£1.26
31/05/2020	131 8600 40	Grass Cutting - various	Reading Room	£5.00
01/06/2020	801 2937 55	Boiler maintenance	Reading Room	£15.00
01/06/2020	818 2900 29	Usage -Gas	Reading Room	£0.25
03/06/2020	221 1222 80	Usage -Electricity	Reading Room	£0.99
17/06/2020	879 9140 63	Rubber for Ramp - Disabled.	Reading Room	£6.00
30/06/2020	131 8600 40	Grass Cutting - various	Reading Room	£10.00
08/07/2020	987 2560 73	Material for Ramp - Disabled.	Reading Room	£6.96
15/07/2020	221 1222 80	Usage -Electricity	Reading Room	£0.92
31/07/2020	131 8600 40	Cutting Grass - various	Reading Room	£5.00
01/08/2020	818 2900 29	Usage -Gas	Reading Room	£0.13
14/08/2020	221 1222 80	Usage -Electricity	Reading Room	£0.98
31/08/2020	131 8600 40	Cutting grass & Gardening	Reading Room	£5.00
05/09/2020	232 5555 75	Rubber for Ramp - Disabled.	Reading Room	£0.67
11/09/2020	976 3999 38	6* Large storage bags	Reading Room	£1.83
29/09/2020	221 1222 80	Usage -Electricity	Reading Room	£1.02
30/09/2020	131 8600 40	Cutting Grass - various	Reading Room	£5.00
02/10/2020	818 2900 29	Usage -Gas	Reading Room	£0.25
15/10/2020	221 1222 80	Usage -Electricity	Reading Room	£0.34
21/10/2020	801 2937 55	Boiler maintenance	Reading Room	£12.00
01/11/2020	818 2900 29	Usage -Gas	Reading Room	£0.25
06/11/2020	221 1222 80	Usage -Electricity	Reading Room	£0.92

08/11/2020	221 1222 80	Usage -Electricity	Reading Room	£0.99	
26/11/2020	232 5555 75	Materials to repair	Reading Room	£28.22	
01/12/2020	818 2900 29	Usage -Gas	Reading Room	£0.12	
02/12/2020	232 5555 75	Brackets 270 x 13mm Pk1	Reading Room	£14.99	
07/12/2020	336 7258 81	White Furniture Panel	Reading Room	£21.00	
08/12/2020	131 8600 40	Cutting Grass - various	Reading Room	£5.00	
10/12/2020	232 5555 75	Scrw-Blts 6x60mm Pk50;	Reading Room	£4.04	
12/12/2020	232 5555 75	Kitchen Shelf 900 x 300mm	Reading Room	£9.99	
17/12/2020	232 5555 75	Couplers; Gripfill 350ml	Reading Room	£0.83	
21/12/2020	232 5555 75	Battery Ionisation Alarm	Reading Room	£1.33	
01/01/2021	818 2900 29	Usage -Gas	Reading Room	£1.12	
07/01/2021	221 1222 80	Usage -Electricity	Reading Room	£1.09	
01/03/2021	104 4524 53	Heavy duty trunks - 42 L.	Reading Room	£11.66	
10/03/2021	449 3854 11	Ins. Excess - subsidence.	Reading Room	£166.67	
24/03/2021	922 3025 65	Fire Extinguisher Servicing	Reading Room	£20.00	