

GREAT COXWELL PARISH COUNCIL

Reading Room, Great Coxwell, Oxfordshire, SN7 7NB

Clerk: Joanna Farrant clerk@greatcoxwell.com

Minutes of Great Coxwell Parish Council Meeting held on Monday 20th September 2021, 7:30pm.

Present:

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|-----------------------------|------------------------------|
| Cllr Jacqui Russell (Chair) | District Cllr Elaine Weare |
| Cllr Mike Harris | 0 members of the public |
| Cllr Rory Gilmour | Joanna Farrant, Parish Clerk |
| Cllr Kym Macdonald | Daryoush Sharifi, RFO |
| County Cllr Bethia Thomas | |

1) APOLOGIES FOR ABSENCE

Apologies were received from District Councillor Simon Howell due to limited capacity in the Reading Room.

2) APPROVAL AND SIGNING OF MINUTES OF LAST MEETING – minutes of 05.07.21.

3) DECLARATIONS OF INTEREST – None declared.

4) REPRESENTATION BY MEMBERS OF THE PUBLIC – none received.

5) COUNTY COUNCILLOR'S REPORT: C/Cllr Thomas referred to her August report, with a September report due at the end of the month.

6) DISTRICT COUNCILLORS REPORT: Had been circulated. EW drew attention to the special meeting about garden waste collections on 21.09.21. The Vale had met with Swindon BC about in the increase to 8923 of new homes in the Eastern Village project.

7) UP-DATE ON CO-OPT NEW MEMBER – there had been no expressions of interest, despite a further advert in the village newsletter. The Cllrs would continue to ask.

8) FINANCE: it was **proposed, seconded and resolved** to approve the following payments:

- a. *Grass Cutting BGG Garden & Tree Care: £288.00 (31.08.21)*
- b. *Park – BGG Garden & Tree Care: £96.00 (31.08.21) & £96.00 (31.07.21), ROSPA Play Safety (02.08.21) £99*
- c. *OALC Chairmanship Training: £120 (31.08.21)*
- d. *GPFA- Playground Inspection Training: £45*
- e. *ICO – Data Protection Registration: £35*
- f. *Honorarium Parish Clerk: £500 (10.09.21)*
- g. *Playdale repairs: £436.39 (10.09.21)*

The budget v actual spending for Q2 was noted and the RFO noted that all cheques had been banked. All second part of the precept monies had been received.

The following were **proposed, seconded and approved**:

Approval of RFO recommendation that the Parish Council VAT refund and operational expenditure budgeted from precept be transferred from the Parish Account to the Reading Room account in one instalment of £1935.01

Approval of RFO recommendation that the Parish Council VAT refund and operational expenditure budgeted from precept be transferred from the Parish Account to the Park account in one instalment of £2609.04

Approval of £2,000 initial transfer in response to request from Trustees of The Reading Room for £3,000 to cover the cost of replacement of the boiler with associated plumbing work and repair/replacement of water-heaters/taps in both toilets, with balance to be re-assessed at a later date.

Request for approval of payment by The Park for playground repair (see 12(i) below): Playdale £2,139.96 & VAT (from existing funds held in the Park Account)

- 9) **PLANNING**: It was noted that The Steeds South planning application had been allowed on appeal. BT confirmed that an obligation had been placed on the developer to put in traffic lights on access to the A420 before the sale of any properties, although it was unclear when this would be.
- 10) **ADOPTION AND REVIEW OF POLICIES AND PROCEDURES**: it was **proposed, seconded and resolved** to adopt the following policies: GDPR, Privacy Notice, Subject Access Requests, Data Breaches and a Code of Conduct. Data retention policy deferred to another date.
- 11) **OTHER BUSINESS**:
- i) **PARKING COMPLAINTS**: advice will be sought at a site visit with OCC's Highways' Technical Officer.
 - ii) **DOG MESS**: EW will raise with Environmental Protection for advice on appropriate signage. Annabelle's Nursery are willing to ask children to participate in a competition to design a sign. KM will also follow up with PSO notice to residents about how to handle complaints about dog mess.
 - iii) **SOCIAL/WELFARE**: the Parish Council want to participate in the tree planting scheme to celebrate the Jubilee in 2022. Suggest a pack from the Woodland Trust to replace five trees that have died in the Park. EW will forward a request to OCC's property department for landowner's permission to plant. Parish council will consider funding towards a community event in its budget for 2022. BT advised that a beacon can be purchased if desired.
 - iv) **VERGES/MOWING**: is up to date, however, track around the Park needs either mowing or weedkiller. Mechanical/hand weeding is not appropriate as it will break up the surface further. It was felt that the path did not get sufficient use to maintain its surface and advice should be sought before considering relaying at this stage but cost could be explored.

- v) COBBLED PATH: MH to speak to BCG about spraying, which has not been done. MH to consider adding to request of areas to deep clean on 21-25 October if appropriate. KM relayed the concerns of residents about relaying the path and a drop between the edge of the path and private property. JR confirmed that the footpath is OCC's responsibility. OCC has historically been helpful in relation to concerns about the path, have inspected it and do not consider any works are required. BT offered to visit the site, but residents should be advised to contact OCC with any concerns, as GCPC have no duties in relation to the path.
- vi) WAR MEMORIAL: BCG yet to weed.
- vii) FATAAC: KM attended on 17.09.21. OCC's Highways' Technical Officer has agreed to attend a site visit to discuss options in relation to traffic calming measures and likely costs.
- viii) DEEP CLEANSE SERVICE: MH had put notice in newsletter, to which there had been one response. MH has passed requests to OCC. It was noted that requests to widen passing places and pavements was not a deep cleanse service.
- ix) CONSULTATION ON FUTURE LEISURE NEEDS: JR had put notice in newsletter, to which there had been no response. JR would respond to feedback session with notice posted in newsletter.
- x) UPDATE GARDEN WASTE: meeting scheduled for 21.09.21.
- xi) GREENER GREAT COXWELL SUSTAINABLE ENERGY INITIATIVE: it was **proposed, seconded and resolved** that GCPC support the energy initiative for a feasibility study into a solar powered ground source heat pump. GCPC has the power to promote such a scheme, under the Climate Change & Sustainable Energy Act 2006, s.20 and a local remit, as set out in the Neighbourhood Plan environmental goals.

12) PARK

- i) PLAYGROUND REPAIRS: to address both low and medium risks identified in playground inspection. Both suggested at this stage to reduce labour costs. (see 8 above). JR has also replaced swings which were fraying and a temporary repair has been made to the basketball hoops. Quotes not required for these matters as replace existing equipment. It was **proposed, seconded and resolved** that JR be given authority to spend up to £100 on top-soil and grass seed to repair identified holes and edge damage in the Park.
- ii) S.106 APPLICATION: in progress, but had received a preliminary approval. Consideration to be given to logistics and additional spending to facilitate the use of the removable tennis net posts. JR to check dimensions of court.

- 13) ANY OTHER BUSINESS/MATTERS FOR NEXT AGENDA: update Financial Regulations; it was **proposed, seconded and resolved** for GCPC to respond to the Vale's Consultation on the draft Joint Statement of Community Involvement (SCI) and that this should be a separate response to the Neighbourhood Plan Group.

14) NEXT MEETING: Monday 18th October, 6:30pm.

Meeting closed: 9.15pm

Cllr Macdonald left the meeting at 8.30pm.