

GREAT COXWELL PARISH COUNCIL

Reading Room, Great Coxwell, Oxfordshire, SN7 7NB

Clerk: Joanna Farrant clerk@greatcoxwell.com

Minutes of Great Coxwell Parish Council Meeting held on Monday 28th February 2022, 6:30pm.

Present	Cllr Jacqui Russell (Chair) Cllr Mike Harris Cllr Rory Gilmour Cllr Kym MacDonald Cllr Richard Hankinson Joanna Farrant, Parish Clerk Daryoush Sharifi, RFO
In Attendance	District Cllr Elaine Weare County Cllr Bethia Thomas 2 members of the public

Item	Minute	Action
1.	Apologies for Absence Apologies were received from District Councillor Simon Howell.	
2.	Approval and Signing of Minutes of Last Meeting Minutes of 13.12.2021 were signed.	
3.	Declarations of Interest None declared	
4.	Correspondence i. From Greener Great Coxwell, relating to the restoration of the village pump. OCC had indicated there was no registered title owner, but that the land was recorded as public highway. OCC had no objection to the plans but could not take on or contribute to future upkeep. Cllr Harris had asked parishioners for historical background. The issue of cleanliness of water had been raised and where liability would lie. It was agreed the Parish Council would ask its insurer if water quality was something that could be covered by Parish Council insurance. ii. The pot-holes on Holloway had been reported on Fix-My-Street and resolved. KM would report recent fly-tipping by The Holloway. iii. The Parish Council thanked the Wednesday drop-in group for its donation of £118.	JR KM
5.	Representations by Members of the Public A question was raised about traffic flow and entrance/exit to The Holloway and addressed at item (10 vi) below.	
6.	County Councillor's Report Had been circulated. It was noted that the next FATC meeting is on 14 th March. Questions could be channelled through BT or EW. BT would follow up on 'No Entry' and 'Private Road' signs that had been put up without authorisation at the entrance opposite The Holloway junction with Highworth Road.	
7.	District Councillor's Report	

	Had been circulated. Full Council had approved a budget increase of 4.71%. Electric car charging points to be fitted in Southampton Street Car Park, Faringdon in the next few days. Free parking to be reduced to 1 hour, probably in the Summer, save for Southampton Street Car Park, which will remain at 2 hours. Swindon Eastern Villages project increased to 8,900 homes. Plans for Honda plant regeneration over the next 10 years, with 7,000 to 16,000 jobs. It was felt that a plan to dual carriageway the A420 would be unlikely to happen.	
8.	Co-Option of New Member Richard Hankinson had agreed to stand as a new member. A vote was taken and RH was unanimously voted in. It was therefore proposed, seconded and resolved that RH be co-opted as a member of the Council. RH confirmed he would abide by the Code of Conduct and declaration of acceptance of office and register of interests were completed.	
9.	Adoption and Review of Policies and Procedures It was agreed to put over the following policies to the next meeting for review: contract of employment; freedom of information policy, freedom of information scheme of publication, document retention, volunteer policy. It was agreed that the emergency plan was in need of an update. JF would collate guidance for RH to consider.	JF/RH
10.	Ongoing Business i. Dog Mess: It was agreed that a competition could be judged by the Parish Council or entries placed on a wall in the Reading Room for votes from Parishioners, with 3 to 5 winning drawings used for stickers. KM would obtain quote for stickers and liaise with Annabelle's. JR would draft plan for competition. ii. Social/Welfare: A Jubilee event is being planned by the village community group. At the request of this Group, it was agreed that the Parish Council would oversee the event and provide insurance cover. The National Trust has agreed to let the village have use of the Barn for the event. JF to confirm insurance cover with Insurer. Tree Planting: District Council has still not progressed matters and had indicated it wanted a legal agreement to replace the 5 trees. EW agreed she would follow up. iii. Verges/Mowing: MH has prepared a cutting schedule document for BGG, with a request that no chemical pesticides are used for weeding. Track in the Park is in need of weeding where it is not used frequently, but JR advised against digging out weeds because it breaks the surface. MH will ask BGG to suggest non-chemical weedkiller. Hedges to be cut short at the front of the Park, but left longer at east side. RG confirmed that a parishioner had kindly cleared the ditches down near the bridleway by The Holloway. Ditches are generally clear at the moment, so no further action needed. The state of the pavement at the end of Cherry Orchard was raised. Mud was encroaching onto the pavement. MH will	JR/KM JF/DS JR/EW MH MH

	<p>inspect before deciding if the Parish should take action on it themselves or refer to FixMyStreet as advised by BT.</p> <p>The state of the footpath between Badbury and Brimstone Farm was discussed. MH would raise this with the National Trust and BT could check with OCC if necessary. MH to raise issue of the state of the footpath around and under the gate at the top end of the field above the Tithe Barn.</p> <p>iv. Operation London Bridge: supplies had been purchased. JF to circulate final version of the plan to ensure all parties aware of actions.</p> <p>v. Neighbourhood Plan Group & Conservation Area: The Group are still waiting for OCC to arrange the Conservation Area Appraisal Public Consultation, before any rewrite of the Neighbourhood Plan could be started.</p> <p>vi. Traffic: BT confirmed she would support an application by the Parish Council for a 20mph zone. OCC budget funding recently approved, meaning that consultation and basic signage would be free to the village. On the basis that a consultation with parishioners would be carried out by OCC and on the basis that the Parish Council felt there was sufficient preliminary interest in a 20mph zone in the village; it was proposed, seconded and resolved that the Parish Council should make an application to OCC for the process of a 20mph zone to commence. JF to liaise with BT re application and necessary support by County Councillor.</p> <p>Member of public questioned any plans for The Holloway being closed to two-way traffic. The Parish Council summarised the information received on this and other traffic matters from OCC traffic officer who visited the village last November. [see Annex 1] The Parish Council intends to consult on this and several other matters during this year before considering pursuing, as there are significant impacts and costs to consider.</p> <p>It was agreed that a date would be set for a general consultation when parishioners could give their views, probably by way of a weekend drop-in, which could be combined with a SurveyMonkey poll or leaflet drop.</p> <p>BT to confirm the trigger point for traffic lights for entry onto the A420 in relation to development works.</p>	<p>MH/BT</p> <p>MH</p> <p>JF</p> <p>JF/BT</p>
11	<p>The Park</p> <p>i. Playground Repairs: had been carried out. Playdale were returning to fix one part of work, at no additional cost, which had not been completed correctly.</p> <p>ii. S.106 Application: JR had chased again and the matter had still not progressed to final agreement. JR was concerned that the quotation for the cost of works expires at the end of March. EW agreed she would try to assist in progressing matters.</p>	JR/EW
12.	<p>New Business</p> <p>MH had previously contacted Andy Cole with the idea of presenting his plans to the village, who had agreed in principle. Parishioners are now taking the matter forward. MH to confirm</p>	MH

	the same with Andy Cole and to ensure there is a method of communication between Mr Cole and the Parish Council for any future more general matters.	
13.	<p>Finances</p> <p>Parish Council current balance: £13,512.77 Reading Room current balance: £2,288.34 Park current balance: £2,490.85</p> <p>It was proposed, seconded and resolved to approve the following payments:</p> <ul style="list-style-type: none"> a. OALC Councillor Training: £132 (15.12.21) b. BGG Garden & Tree Care: £288.00 (24.01.2022); £960 (24.01.2022); £30 (24.01.22) c. John Lewis/Amazon/Undercover GB Ltd (Operation London Bridge supplies): £44.63 (15.12.21) d. Playdale: £2,567.95 (26.09.21), playground repair e. Anderson IT: £70.15 (website 2022-24) f. RMS: £340 (repair to chimney of Reading Room) g. Red Sky Creative (Operation London Bridge supplies): £24 h. HMRC: £50.98 i. Octopus Energy Ltd: £23.98, £25.20, £24.64 j. Opus Gas Supply Ltd: £27.62 k. Fire safety inspection: £120 <p>It was proposed, seconded and resolved to renew membership of OALC and pay annual subscription. DS has arranged an internal audit on 03.05.2022.</p>	
14.	<p>Planning</p> <ul style="list-style-type: none"> a P21/V2092/DIS (Faringdon Golf Course, additional information, not for consultation). It was noted that there had been information relating to lighting. Although Great Coxwell is a dark village. However this discharge of conditions is not open to consultation but only referred to professional bodies thus this was not a matter the Parish Council could comment on. b P21/V0576/O (Fernham Road) Objection submitted. This was for outline planning and an objection had been made, primarily on the basis of traffic and increased use of Fernham Road. c P21/V3482/FUL (Walnut Cottage) no objections; comments had been submitted d P22/V0051/HH (1-2 Dane's Court) No comments or objections submitted e P22/V0285/LB (Morys) wall brace. It was agreed that PC would submit a response with no objection or comment to this application. f P21/V3379/A (advertising sign). It was discussed that the sign did not make the direction of the new estate clear enough and might lead to traffic turning into Great Coxwell. Draft comments to be circulated by JR. 	<p>JF</p> <p>JR/JF</p>
16.	Any other business/announcements to be added to next agenda N/a	
17.	Date of Next Meeting	

	Monday 25th April 2022, 6:30pm Annual Meeting of the Parish Council: Monday 16th May 2022, 6:30pm Annual Parish Meeting: date to be confirmed between 1 st March and 1 st June, with consideration to combining with public consultation day.	
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Meeting Closed: 8:50pm

Draft

ANNEX 1

GREAT COXWELL PARISH COUNCIL: message on village road issues (11/10/2021)

<https://www.greatcoxwell.com/news--blog/great-coxwell-parish-council-message-on-village-road-issues>

Many of us have concerns about traffic problems in the village. The Parish Council has received correspondence expressing specific concerns and we have discussed these at our regular council meetings, with our District and County councillors and with the Oxfordshire County Council Highways Department.

We are now at the stage where OCC has agreed to visit the village to discuss these problems and to offer advice on possible solutions. What we need now is to have as many views and suggestions from you as possible.

From the problems that we are aware of, we have chosen the following to concentrate on in the hope that we stand a better chance of success by starting with a short list. The ones chosen are:

- Reducing the speed of traffic and tackling speeding with the possibility for a 20mph zone through the village. There are also other measures that we will seek advice on such as electronic speed monitoring and traffic calming infrastructure.
- The problems from inconsiderate parking causing obstruction to passing traffic, driveways and pavements, particularly on the stretch of road in front of Cherry Orchard and beyond to the T-junction. These can result in delays, especially when lorries cannot pass by parked cars; slowing the passage of emergency vehicles; and the danger from, or to, vehicles coming around the bend into Cherry Orchard from vehicles pulling out around parked cars.
- Concerns regarding people using the village as a short cut ('rat-running') have been raised for some time. Previous proposals to solve this by shutting the Holloway or making it one way have not been sufficiently supported in the past to take them forward. This and other possible solutions can be looked at again.
- The S-bend just before Cherry Orchard and the curve before the entrance to the old golf course can be hazards from oncoming vehicles cutting into the opposite lane. Many of us will have experienced this, it is particularly dangerous when vehicles are going too fast around the bends.

Approval and implementation of any measures are in the power of OCC but would be at our cost. At this stage we are just seeking advice, nothing would be introduced without a proper consultation with the village.

The next meeting of the Council is on 18 October at 6:30pm in the Reading Room. We encourage anyone with strong views on this to come to the meeting and raise them in person* or to write to us at clerk@greatcoxwell.com so that your points are included in the discussion. Additionally, any of us would be pleased to discuss traffic problems with you informally.

Thank you.

Great Coxwell Parish Council.

*Unfortunately, there will be a limit on attendance given Covid-related restrictions for the Reading Room.