

GREAT COXWELL PARISH COUNCIL

Reading Room, Great Coxwell, Oxfordshire, SN7 7NB

Clerk: Joanna Farrant clerk@greatcoxwell.com

Minutes of Great Coxwell Parish Council Meeting held on Monday 13th December 2021, 6:30pm.

Present	Cllr Jacqui Russell (Chair) Cllr Mike Harris Cllr Rory Gilmour Cllr Kym MacDonald Joanna Farrant, Parish Clerk Daryoush Sharifi, RFO
In Attendance	County Cllr Bethia Thomas 0 members of the public

Item	Minute	Action
1.	Apologies for Absence Apologies were received from District Councillors Elaine Weare and Simon Howell.	
2.	Approval and Signing of Minutes of Last Meeting Minutes of 18.10.2021 were signed.	
3.	Declarations of Interest None declared	
4.	Correspondence The knocked down sign reported at Badbury Hill House/Great Coxwell had been fixed	
5.	Representations by Members of the Public No representations	
6.	County Councillor's Report Had been circulated. BT confirmed she would be doing reports on a bi-monthly basis with monthly updates as progressing matters at County level took time. BT was raising the following at the next full council meeting: the sale of land on the Highworth Road to developers, where previously identified as an ideal location for a MUGA; bus driver shortages impacting service levels. BT encouraged Parish Council representatives to come to full council meetings to speak. BT encouraged the Parish Council to apply for a grant from the Priority Fund for repair to the Reading Room, but noted that funding has been decreased from £15,000/yr to £15,000 /2years.	
7.	District Councillor's Report Report had been circulated	
8.	Adoption and Review of Policies and Procedures It was proposed, seconded and resolved to adopt the updated and amended Financial Regulations. Matter of employment contract of officers to be left to next meeting. It was noted that DS wanted to remain as a volunteer and declined a contract of employment.	
9.	Ongoing Business	

	<p>i. Parking/Traffic: Lee Turner had met with JR and KM in the village and discussed traffic calming options. White gates, automated signs, 20mph zone and speed survey had been raised. OCC is now promoting applications for 20mph zones and funding would be confirmed in OCC's budget after February. It was agreed that a community day to invite residents' views could be arranged later in 2022 when OCC funding was clear. KM raised door to door survey. BT indicated that leaving a survey and returning in half an hour to pick up is quite often effective.</p> <p>ii. Dog Mess: it had now been clarified that small stickers could be placed on street furniture and up to A4 size on private property only. Design competition in conjunction with Annabelle's was supported. KM to pursue. BT indicated that stickers and signs could be ordered on Fix my Street as an additional measure. MH to investigate.</p> <p>iii. Social/Welfare: correspondence about tree planting in the park was ongoing. JR to chase. Community event funding to be discussed next year.</p> <p>iv. Verges/Mowing: a hedge had not yet been trimmed in the park, although work not yet invoiced for. MH would speak to BGG</p>	<p>JR report for newsletter</p> <p>MH KM</p> <p>JR</p> <p>MH</p>
10	<p>The Park</p> <p>i. Playground Repairs: supply of parts had been delayed to next year. But safe in interim.</p> <p>ii. S.106 Application: there had been some progress from County, but still not yet approved. JR to chase again. If prices are revised in 2022, the application will be jeopardised.</p>	<p>JR</p>
11.	<p>Neighbourhood Plan Group & Conservation Area: Peter Gale had reported that the Group are waiting for things to settle down at the centre of government and NPG could then discuss second stage of update. Conservation Area Appraisal: arranged to begin consultation at start of New Year, but some delay. Community day to be held by the Vale. Full report for next meeting.</p>	
12.	<p>New Business</p> <p>i. Operation London Bridge: it was proposed, seconded and resolved to approve a budget of £100 towards basic mourning supplies. KM may consider further community events at next meeting.</p>	<p>JF</p>
13.	<p>Finances</p> <p>i. Training Budget: it was proposed, seconded and resolved to approve a spend of £220 (& VAT) for two new councillor courses from reserve budget. KM will look at playground safety course next year.</p> <p>ii. Approval of Precept Request: it was proposed, seconded and resolved to accept the draft budget (£20,604).</p> <p>It was further proposed, seconded and resolved to request a precept of <u>£13,096</u>.</p>	

	<p>It was proposed, seconded and resolved to apply £6,500 of current reserves towards the 2022/3 budget to limit the increase in the precept. It was noted that anticipated income for 2022/3 was £1,008.</p> <p>From current reserves it was noted that the sum of £9,500 would be held as risk reserve as required by the auditor and that a further £1,500 would be held as contingency reserve to protect the Parish Council in the event of unanticipated price rises in the budget.</p> <p>It was noted that based on the notified 189.9 tax base for next year this would lead to an annual increase for a Band D property of £11.28 (from £57.68 to £68.96) but that given the loss of fund-raising income in the last two years to the Parish Council resulting in the Council spending exceeding income; the increase in prices generally, particularly with regard to insurance; and the extensive repair and maintenance bills required for the Reading Room and park (representing 37% of the 2022/3 budget), this was a necessary increase.</p> <p>iii. Approval of Payments: it was proposed, seconded and resolved to approve the following payments:</p> <p>iv. <i>Royal British Legion £30</i></p> <p>v. <i>ONPA Membership £50</i></p> <p>vi. <i>Anderson IT Consulting £39.47 (17.11.21)</i></p> <p>vii. <i>BGG Garden & Tree Care: £30.00 (31.10.21)</i></p> <p>viii. <i>Clerk honorarium £500</i></p> <p>ix. <i>OALC training clerk and RFO £66(22.11.21); £66 (22.11.21)</i></p> <p>x. <i>Refuse/Recycling collection: £77.49</i></p> <p>xi. <i>HMRC: £50.40 (this was a fine accruing interest. HMRC accepted it had been wrongly levied, but after several hours on the phone by DS, HMRC had still not resolved).</i></p>	DS submit request
14.	Planning P21/V2092/DIS (golf course discharge of conditions) was not for public consultation); decision P21/V2861/LB approved (external painting); there were no further applications at this time	
15.	Reading Room The chimney repairs authorised because of a leak had not yet been carried out. RG to speak to Richard Smith again. Plumbing repairs to taps had not been carried out. KM to speak to plumber.	RG KM
16.	Any other business/announcements to be added to next agenda MH would write to Andy Cato to ask if he would be willing to speak to the community about his work on the farm.	MH
17.	Date of Next Meeting Monday 28 th February 2022, 6:30pm	

Meeting Closed: 8:30pm

DRAFT