

GREAT COXWELL PARISH COUNCIL

Reading Room, Great Coxwell, Oxfordshire, SN7 7NB

Clerk: Joanna Farrant clerk@greatcoxwell.com

**Minutes of Great Coxwell Parish Council Meeting held on Monday 5th July 2021,
7:30pm.**

Present:

Cllr Jacqui Russell (Chair)	County Cllr Bethia Thomas
Cllr Mike Harris	1 member of the public
Cllr Rory Gilmour	Joanna Farrant, Parish Clerk
Cllr Kym Macdonald	Daryoush Sharifi, RFO

1) APOLOGIES FOR ABSENCE

Apologies were received from District Councillors Simon Howell and Elaine Weare.

2) DECLARATIONS OF INTEREST – None declared.

3) REPRESENTATION BY MEMBERS OF THE PUBLIC – Malcom Gee kindly attended on behalf of the Defibrillator Group. Written questions and responses had been circulated prior to the meeting. MG confirmed that additional signs around the village informing members of the public of the location of the defibrillator might cause confusion. Clear directions would be given upon ringing 999 if appropriate.

It was **proposed, seconded and resolved** for the Parish Council to accept responsibility for the defibrillator, but that the maintenance, repair and upkeep would be delegated to the Defibrillator Group as set out in the written responses (dated 29/06/21). Ian and Karen Mason have agreed to be first point of contact.

4) ANNOUNCEMENTS – Cllr May had resigned his office on 9th June 2021. He was thanked for all his hard work and all he achieved during his many years of service.

5) CO-OPT NEW MEMBER – it was **proposed, seconded and resolved** that Kym Macdonald be co-opted to the vacancy arising from Cllr Gooch's resignation.

6) DECLARATIONS OF ACCEPTANCE OF OFFICE

Cllr Macdonald signed a declaration of acceptance of office. It was noted that Cllr Harris signed a declaration of acceptance of office prior to the meeting in the presence of Cllr Russell.

7) ELECTION OF VICE-CHAIR, SPECIAL APPOINTMENTS AND POSITIONS

It was **proposed, seconded and resolved** that: Cllr Macdonald be appointed to the position of Vice-Chair and further that the schedule of special appointments at Appendix

1 to these minutes be adopted, setting out first and second points of contacts within the Parish Council for roles, groups or assets.

- 8) COUNTY COUNCILLOR'S REPORT: C/Cllr Thomas referred to her June report and expressed support for the work of the Defibrillator Group. Attention was drawn to the Faringdon Area Traffic Advisory Committee (FATAC) and that the Parish Council could send a representative. It was noted that the Wessex Leisure Centre Project had been stopped, leaving a pot of s.106 funds available.
- 9) DISTRICT COUNCILLORS REPORT: Had been circulated.
- 10) FINANCE: it was **proposed, seconded and resolved** to approve the following payments:
 - a) Honorarium Jo Farrant: £247.25
 - b) Honorarium Jo King: £252.75
 - c) Grass Cutting BGG Garden & Tree Care: £288.00
 - d) Park – BGG Garden & Tree Care: £192.00
 - e) SLCC Membership and Reference book: Jo Farrant £72, £52.30
 - f) Defibrillator – Howell & Collins £210 electrical installation

It was **proposed, seconded and resolved** to approve a training budget for 2021/22 of £500.

The budget v actual spending for Q1 was noted and the RFO noted that £502 of cheques had not yet been banked. Over payments due from Castle Water or payments due are to be added to the next agenda.

Paperwork for Cllrs Gilmour and Macdonald to be added as signatories to the Parish Council bank account were completed to replace Cllrs Gooch and May.

11) PLANNING: no new applications at present.

12) OTHER BUSINESS:

- i) Defibrillator: see (3) above.
- ii) National Trust: the Parish Council has confirmed that bins are not wanted at this time, but that the National Trust will put up signs. A response has been received to the questions posed by the Neighbourhood Plan Team on the tree planting scheme.
- iii) Reading Room: it was **proposed, seconded and resolved** to accept an offer from Gigaclear for internet to be installed for free for a 12 month period and that the agreement would allow for the Reading Room to be used up to four times for free by Gigaclear. At the end of a 12 month period Gigaclear would review whether it would continue to provide internet for free. Communication on full fibre to village halls would also be circulated.
Cllr Macdonald is in the process of obtaining up to date quotes for basement refurbishment works.

- iv) Inconsiderate Parking on Cherry Orchard: it was noted that cars were parking on both sides of the road causing inconvenience to some residents exiting properties and other road users. It was noted that a hard standing car park would contravene the Neighbourhood Plan and that the community PSO had advised against placing leaflets on cars. Putting up signs and asking Annabelles' Nursery to email parents was discussed. It was agreed that advice would be sought from Highways on the best solution.
- v) Dog Mess: continues to be a problem. It was agreed that the Parish Council would ask children to enter a competition to design a sign that could be used around the village, with the intent that it captures attention. The community PSO has also supplied a sign that informs people of their right to challenge people in relation to dog mess. This would be circulated via the village newsletter.
- vi) Social/Welfare: it was **proposed, seconded and resolved** that the Parish Council partake in OCC's litter activity trail.
- vii) Thefts: Cllr Macdonald has liaised with the community PSO about thefts in the area. Great Coxwell has been added to their patrol board. Residents are encouraged to report crimes. Signs have been supplied, which Cllrs will ask the National Trust to display as a temporary measure.
- viii) Verges and Mowing: where long grass is impacting road junctions, reports have been made to OCC on Fix my Street. It was noted that some footpaths are now difficult to walk down. Cllrs will approach National Trust to discuss where responsibilities for grass cutting lie. Cllrs will also meet with BCG to discuss the current schedule of verge cutting and whether some areas can be cut less aggressively.
- ix) War Memorial: Cllrs will ask BCG about weeding. Irrigation of trees not necessary at present.

13) Park: s.106 application and quotes in progress.

14) ANY OTHER BUSINESS/MATTERS FOR NEXT AGENDA: Cobbled path. It was noted that no election has been called following the resignation of Cllr May and that the Parish Council can proceed to look for a candidate to co-opt. A sign to be placed on the noticeboard and in the village newsletter.

15) NEXT MEETING

Monday 20th September, 7:30pm.

Meeting closed: 9.30pm