

## **Great Coxwell PARISH COUNCIL (GCPC)**

Dear Councillor

You are summoned to attend the meeting of Great Coxwell Parish Council to be held via video conferencing on 15th March 2021 at 7:00pm

Yours sincerely Joanne King (Clerk)

### **AGENDA**

Chaired by Richard May. Councillor May to welcome everyone to the Parish Council's virtual Parish Council meeting utilising Zoom Video Conferencing to overcome the current Coronavirus restrictions.

1. To receive apologies for absence
2. To receive any declarations of interest
3. To approve the minutes of the Parish Council extra Finance meeting held on 25th January 2021.
4. Public question time

Please can parishioners send any questions to the Clerk prior to the meeting.

5. County Councillors report

6. District Councillors report

7. Finance

a. Invoices awaiting approval.

b. RFO distributed the following financial documents prior to meeting.

- GCPC-BankBalance, Show the activities of the three accounts.
- GCPC-Expenditure, all the payments made against each account.
- Exp-Sup-Analyses, Suppliers Payments made against the three accounts.
- GCPC-Inc, Income report for the year 2020-2021.
- VAT-Refund, VAT Refund Report Preparation for Year 2020-2021
- BudgetVSActual, Budget 2020-2021 VS Actual Report
- ExpMonthlyAnalysis , Expenditure Monthly Analysis For Accounts Year 2020-2021
- UtilityInvPaid, Utilities Paid By Direct Debit and Invoices received from Suppliers For Year 2020-2021
- BankReconciliation, Reconciliation of all cheques issued, and direct debit cleared by Bank.

c. Auditor

d. Review all the Governance documents and update website – update.

e. OALC membership

f. Grass cutting – OCC contract renewal/payment

8. Planning matters

Information/update

Planning Appeal Consultation – P18/V0259/O – GCO – The Steeds South Road flooding, site of Fernham Fields/The Steeds development

9. Park

a. Lease

b. COVID-19 compliance

10. Telephone Box – Book exchange

a. COVID-19 compliance update

11. NP team - Conservation Area update

12. NAG – update

13. Litter and Dog mess, Great Barn and Coxwell Road

14. Correspondence

a) Tree removal along Coxwell Road

b) Defibrillator

15. Any other business/announcements to be added to next month's agenda.

16. Date of next meeting

clerk@greatcoxwell.com