

## **GREAT COXWELL PARISH COUNCIL**

**The Members of the Great Coxwell Parish Council are summoned to attend the Annual Parish Council Meeting to be held on Monday 24<sup>th</sup> May 2021 at 7:30pm in The Reading Room, Great Coxwell.**

**Please adhere to social distancing at this meeting and wear a face mask inside The Reading Room, unless speaking.**

**Due to Coronavirus restrictions numbers within The Reading Room are limited to 8 persons.**

**The public are invited to attend, but due to limited capacity within the building, will be asked to listen from outside and step inside to speak. For that reason members of the public are encouraged to email any questions or issues upon which they wish to make representations prior to the meeting to [clerk@greatcoxwell.com](mailto:clerk@greatcoxwell.com).**

### **AGENDA**

- 1. Election of Chair**
- 2. Declarations of acceptance of office, all councillors**
- 3. Election of Vice-Chair, special appointments of councillors and positions of clerk and RFO**
- 4. Apologies for absence**
- 5. Declarations of Interest**
- 6. Approval and signature of minutes: Great Coxwell Parish Council Meeting on Monday 26<sup>th</sup> April 2021**
- 7. Approval and signature of minutes: Annual Meeting 13<sup>th</sup> May 2019**
- 8. Finance:**  
Approve and sign off 2020/2021 audited accounts  
Approve Agar and sign off by RFO Clerk and Chairman

Other business to report: -

Monies Received:

- a The first payment (£4,793.50) of Precept was deposited to the Parish Council Account.
- b The OCC Grant (£508.24) was deposited to the Parish Council Account.
- c The VAT refund for Year 2020-2021 (£2,286.32) from HMRC was also deposited to the Parish Council Account. To be divided among the three accounts.
- d Hire of Parish Room £250 paid by VWHDC to the Parish Room Account.
- e Donation £143.28 received from GCCG towards purchase of 4 tables for Parish Room

Payments for approval

- f Christopher Lethbridge £50 fee - Internal Audit.
- g Pam Smith £171.96 for chairs purchased for Parish Room

- 9. **Delegation arrangements for other items**
- 10. **Intention to co-opt Councillor**
- 11. **Date of next meeting**
- 12. **Representations by members of the public on agenda items**

**Parish Clerk (18<sup>th</sup> May 2021)**