

## GREAT COXWELL PARISH COUNCIL MEETING

The Members of the Great Coxwell Parish Council are summoned to attend a Meeting of the Great Coxwell Parish Council to be held on Monday 20<sup>th</sup> November, at 6:30pm, in The Reading Room, Great Coxwell.

Members of the public are invited to attend.

### AGENDA

1. Apologies for absence
2. Approval and signing of minutes of last meeting: 11.09.2023
3. Declarations of interest in relation to this Agenda
4. Representations by members of the public (on agenda items or matters to be added to the next agenda)
5. County Councillor's Report
6. District Councillor's Report
7. Correspondence:
  - 7.1. Drains
  - 7.2. Great Barn roof
  - 7.3. Christmas Eve procession
  - 7.4. Hedges on Cherry Orchard and dead elms
  - 7.5. Hedges on Eastern boundary of Park
  - 7.6. Hedges to side of Footpath 6
8. New Business:
  - 8.1. OCC Footpath 6 formal diversion
  - 8.2. OCC amendment to s.101 grass cutting agreement
9. Ongoing Business:
  - 9.1. Traffic Management: speed survey B4019 at junction with Holloway; 20mph zone complete; visibility and vegetation on corner of Holloway action; correspondence with Annabelle's Nursery regarding pedestrians
  - 9.2. Verges & footpaths: large verge management for next year; confirm weed of cobbled path/verges; remaining work for year
  - 9.3. Welcome information for new villagers
  - 9.4. Dog-mess signs and litter bin update
  - 9.5. Neighbourhood Plan Update 2025: questionnaire
  - 9.6. Reading Room: railings painting and front bushes
  - 9.7. Electricity wires touching tree – Hollway Road
10. The Park:
  - 10.1. Repairs/maintenance: actions from last meeting; further maintenance 2023/4
  - 10.2. Repairs 2024/5
11. Finance:
  - 11.1. Financial update and budget variance report;
  - 11.2. Approval of all payments since 11.09.2023 (inclusive of VAT)
  - 11.3. *Parish Council*

31/08/2023	BGG Garden & Tree Care	60.00	15,934.98	Verge and Path Grass Cutting
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31/08/2023	Payroll	697.80	15,237.18	60 hours 1 Jun 23 to 31 Aug 23
05/09/2023	Biel Consultancy Ltd re Blake Consultancy Ltd	24.00	15,213.18	Happie Payroll Services
06/09/2023	VWDC 2nd Precept INCOME	- 8,356.50	23,569.68	INCOME
19/09/2023	Moore	378.00	23,191.68	External Auditor Services
28/09/2023	Oxfordshire Association of Local Councils	66.00	23,125.68	Oxfordshire Association of Local Councils re Planning Training
30/09/2023	BGG Garden and Tree Care Ltd	60.00	23,065.68	Church Lane cutting area
09/10/2023	Oxfordshire Association of Local Councils	66.00	22,999.68	Oxfordshire Association of Local Councils re Planning Training

#### 11.4. Park

31/08/2023	BGG Garden & Tree Care Ltd	£114.00	£1,675.48	Park Grass Cutting
30/09/2023	BGG Garden & Tree Care Ltd	£114.00	£1,561.48	Park Grass Cutting

#### 11.5. Reading Room

30/08/2023	EDF - Gas	17.69	£1,101.66	Gas Supply 29 July - 29 Aug
01/09/2023	British Gas - Electricity	23.73	<b>£1,077.93</b>	Electricity Supply 29 Jul - 29 Aug
31/08/2023	BGG Garden and Tree Care Ltd	72.00	£1,005.93	Grass Cut on 11.08 and 25.08
12/09/2023	Everflow Limited	5.88	<b>£1,000.05</b>	Water supply £10.89 less credit -£4.89
15/09/2023	RJ Harrison Plumbing & Heating Ltd	102.00	£898.05	Gas Boiler Service and Safety Test
11/10/2023	Coffee Morning Donation	-300.00	<b>£1,198.05</b>	Coffee Mornings - INCOME DONATION
01/10/2023	Room Hire Income	-31.50	£1,229.55	Room Hire - INCOME
01/10/2023	British Gas - Electricity	22.64	<b>£1,206.91</b>	Electricity Supply 29 Aug - 28 Sep
30/09/2023	BGG Garden and Tree Care Ltd	72.00	£1,134.91	Reading Room Grass Cut 13/09 & 28/09
12/10/2023	Everflow Limited	10.52	<b>£1,124.39</b>	Water supply
28/09/2023	EDF - Gas	14.31	£1,110.08	Gas Supply 30 Aug to 27 Sep

11.6. Report Income received: Reading Room rental £31.50(16.08.2023) and donation from Coffee Morning Group (£300) to Reading Room charity.

11.7. Budget: approve budget for 2024/5 and precept request

11.8. Confirm appointment of internal auditor for year end

- 11.9. Approve amalgamation of Parish Council Park account with PC account and transfer of funds to Parish Council Treasurer's Account. Maintain account for earmarked reserves.
- 11.10. Agree payments for Reading Room maintenance from Parish Council account for VAT purposes, as non-business
- 11.11. Agree NALC recommended salary increase from 1<sup>st</sup> April 2023 for SCP 7 for contracted and overtime hours. Agree increase to SCP 8 from 1<sup>st</sup> April 2024.

## **12. Planning since last meeting:**

### **12.1. New matters:**

- **P22/V0996/RM:** Appeal to Secretary of State against refusal of an application for reserved matters (comments/modification/withdrawal of previous representation by 21.11.23)
- **P23/V2162/RM:** for development work at Land South of Steeds Farm, application for reserved matters (objection submitted 13.10.23)
- **P23/V1853/S73:** application to omit island from highway authority approved scheme on application P18/V2396/FUL (response by 30.11)
- **P23/V2515/HH:** Roseland porch, side and rear extension and roof coverings (response by 07.12)

### **12.2. Decided:**

- **P23/V1579/HH:** Fletcher's Cottage, single storey extension work (no comments submitted 04.08.2023): Decision approved
- **P23/V1839/LB & P23/V1838/HH:** Green's Farmhouse – airsource heat pump, tank and plumbing (no comments submitted 31.08.2023): Decision approved
- **P23/V2238/AG:** Wood House Farm, Faringdon, new general purpose agricultural building. (no application necessary as agricultural development 30/10/23)

### **12.3. No further developments since last meeting:**

- **P22/V0996/RM:** Reserved Matters relating to outline planning for 125 dwellings on land to south of Steeds Farm: objection submitted (23.05.22). Amendment thereto: 18.10.22 (objection submitted 12.11.2022).
- **P23/VO284/FUL:** land to south of Steeds Farm: drainage. (comments submitted 27.02.23).
- Amendments to landscaping/layout/scale. Discharge of conditions 28.02.23: objection submitted (23.03.23). Decision: discharge of conditions refused.
- **P23/V1809/DIS:** discharge of condition 8 on P20/V0658/RM reserved matters planning application 190 residential dwellings land south of Highworth Road, Faringdon. Not for public consultation.

12.4. Any further outstanding applications arising at the time of meeting.

## **13. Policies/Administration:**

- 13.1. Councillor vacancy / co-option

## **14. Any other business/announcements to be added to next meeting's agenda.**

## **15. Date of next meeting**

Joanna Farrant

Parish Clerk

clerk@greatcoxwell.com

13<sup>th</sup> November 2023

