

GREAT COXWELL PARISH COUNCIL MEETING

The Members of the Great Coxwell Parish Council are summoned to attend a Meeting of the Great Coxwell Parish Council to be held on Monday 10th February 2025, at 6:30pm, in The Reading Room, Great Coxwell.

Members of the public are invited to attend.

AGENDA

1. Apologies for absence
2. Approval and signing of minutes of last meeting: 25.11.2024
3. Declarations of interest in relation to this Agenda
4. Representations by members of the public (on agenda items or matters to be added to the next agenda)
5. County Councillor's Report
6. District Councillor's Report
7. Correspondence
8. New Business:
 - 8.1. Bus-stop Shelter
 - 8.2. Waste bin
9. Ongoing Business:
 - 9.1. Verges & footpaths: verge cutting timing survey
 - 9.2. Dog-mess signs
 - 9.3. Neighbourhood Plan Update 2025: questionnaire
 - 9.4. Ditches/Drainage: report follow up with OCC from issues raised 25.11.24 including consideration of forum; report follow up with National Trust from issues raised 25.11.24; ditch clearance in front of the Park – to approve work and payment.
 - 9.5. Hedges – report follow up on Paddocks adjacent to Park
 - 9.6. Powercuts
 - 9.7. Telephone box
 - 9.8. Bus-stop sign
10. The Park/Reading Room:
 - 10.1. Repairs/maintenance: actions from last meeting;
 - 10.2. Survey result re: path to MUGA from possible s.106 funding;
 - 10.3. Gate replacement
 - 10.4. Cellar/handrail s.106 works update
11. Finance:
 - 11.1. Financial update; bank reconciliation and budget variance report;
 - 11.2. Approval of all payments since 25.11.2024 (inclusive of VAT), noting councillors authorizing payments and the same confirming examination of related invoices.
 - 11.3. *Parish Council*

Invoice	Payee	s.137	Amount	Bank Reconciliation	Description	Cllrs authorising
03/11/24	British Legion Poppy Appeal	£20.00		£29,941.42	British Legion Poppy Appeal - wreath	RH/JR
20/11/24	Cotswold Cleaning Solutions		£160.00	£29,781.42	Deep Clean of Reading Room	JR/NH
26/11/24	Internal Transfer from- 20750468		- £2,800.00	£32,581.42	Internal Transfer - closing Reserves Account	Internal Transfer
26/11/24	Anderson IT Consulting Ltd		£55.92	£32,525.50	Fasthosts Email Box 5GB Clerk	JR/NH
03/11/24	Joanna Farrant		£871.20	£31,654.30	Payroll Quarter Sep/Oct/Nov 24 & backpay	JR/NH
02/12/24	Carrington Blake Ltd		£26.88	£31,627.42	Payroll Provider	JR/NH
03/12/24	Playdale Playgrounds Ltd		£2,386.18	£29,241.24	Playground repairs 50% deposit on order	JR/NH
06/12/24	VWHDC Accounts		- £1,635.15	£30,876.39	s.106 grant for Parish Room cellar/handrail	s.106 Grant
18/07/24	Homescape Property Renovations Ltd		£900.00	£29,976.39	50% deposit QU022 parish room cellar work	NH/JR
31/12/24	BGG Garden & Tree Care Ltd		£864.00	£29,112.39	Verges x2and War Memorial Tidy	
31/12/24	BGG Garden & Tree Care Ltd		£930.00	£28,182.39	Park cut, hedges cut, wildflower meadow cut	
31/12/24	BGG Garden & Tree Care Ltd		£36.00	£28,146.39	Reading Room grass cut	
31/12/24	BGG Garden & Tree Care Ltd		£30.00	£28,116.39	Church Lane verge cut	

Note powers: LG & Rating Act 1997, s.31 and Reading Room provision and expenses: LGA 1972, s.133; Park: LG (Misc Prov) Act 1976, s.19; War Memorial: LGA 1948, s.133

11.4. Reading Room

Date	Payee	Amount	Bank Reconciliation	Description	Pay Method
01/11/2024	British Gas	£21.64	£2,563.04	Electricity Supply 28 Sep to 29 Oct 24	DD
12/11/2024	Everflow	£11.71	£2,551.33	Water/Waste Supply	DD
04/11/2024	EDF	£66.33	£2,485.00	Gas supply 01 Oct to 31 Oct 24	DD
06/01/2025	Room Hire	-£16.00	£2,501.00	Room Hire 29/11/2024	TFR
02/12/2024	British Gas	£29.15	£2,471.85	Electricity supply 29 Oct to 2 Dec 24	DD
10/12/2024	Everflow	£20.92	£2,450.93	Water/Waste Supply	DD
16/12/2024	Room Hire	-£126.00	£2,576.93	Room Hire Art Club	TFR
02/12/2024	EDF	£119.79	£2,457.14	Electricity Supply	DD
12/01/2025	Everflow	£25.92	£2,431.22	Water/Waste supply	DD
02/01/2025	EDF	£148.30	£2,282.92	Gas supply 01.12 - 31.12.2024	DD
01/01/2025	British Gas	£20.13	£2,262.79	Electricity supply 29 Oct to 29 Dec 24	DD

- 11.5. Approve s.137 payment to British Legion as a s.137 benefit to the community, commensurate with the expenditure incurred.
- 11.6. Approve transfer of £2,800 from Earmarked Reserves account (formerly Parish Park account) to Parish Council account, due to closure of Earmarked Reserves account.
- 11.7. Resolution to continue use of variable Direct Debit arrangements for ICO for next two financial years.

12. Planning since last meeting:

12.1. **New matters:**

- **P24/V2499/NM** – non material amendment to existing application. Not for public consultation.
- **P25/V0084/FUL** – retrospective planning application for retention of wall/fencing around pond and ancillary drainage works, Faringdon Grange Holiday Park.

12.2 **Decided: P24/V2555/AG** – whether permitted development agricultural building. No PC submission made. Decision: within permitted development rights.

12.3 **No further developments since last meeting:**

- **MW.0151.23:** Wicklesham Quarry: objection submitted (11.06.24)
- **P22/V0996/RM:** Appeal to Secretary of State against refusal of an application for reserved matters (comments/modification/withdrawal of previous representation by 21.11.23). Appeal allowed save in relation to discharge of conditions 7 (biodiversity enhancement plant) and 10 (lighting scheme). Conditions are being discharged piecemeal.

12.4 Any further outstanding applications arising at the time of meeting.

13 Policies/Administration:

13.2 Confirm review of Assets Register, no updates.

13.3 Adopt Website Accessibility Statement.

13.4 Resolution to amend 14b of Standing Orders to reflect 5.6 of Financial Regulations

14 Any other business/announcements to be added to next meeting's agenda.

15 Date of next meeting and Annual Meeting (May) & Annual Parish Meeting (1st March to 1st June)

Joanna Farrant

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Parish Clerk

clerk@greatcoxwell.com

3rd February 2025