

GREAT COXWELL PARISH COUNCIL MEETING

The Members of the Great Coxwell Parish Council are summoned to attend a Meeting of the Great Coxwell Parish Council to be held on Monday 9th September 2024, at 6:30pm, in The Reading Room, Great Coxwell.

Members of the public are invited to attend.

AGENDA

1. Apologies for absence
2. Approval and signing of minutes of last meeting: 01.07.2024
3. Declarations of interest in relation to this Agenda
4. Representations by members of the public (on agenda items or matters to be added to the next agenda)
5. County Councillor's Report
6. District Councillor's Report
7. Correspondence: damage to drain-pipe; drains Puddleduck Lane
8. New Business:
 - 8.1. Salt Bins: Winter
9. Ongoing Business:
 - 9.1. Verges & footpaths: grass cutting survey wording options
 - 9.2. Dog-mess signs
 - 9.3. Neighbourhood Plan Update 2025: questionnaire & training attendance
 - 9.4. Drains – Puddleduck Lane; in front of Park and the Paddock clearance
 - 9.5. Hedges – in front of the Paddock
 - 9.6. Power-cuts
 - 9.7. Bus-stop sign
 - 9.8. Telephone-box
10. The Park/Reading Room:
 - 10.1. Repairs/maintenance for 2024 in the Park;
 - 10.2. Gate access quotes; gate access consider s.106 funding application: consider resolution to make s.106 grant application and endorse use of s.106 funding by the Parish Council for that purpose; with resolution to delegate signature of s.106 funding application form to Parish Clerk and to resolve to accept said funding by the Parish Council.
 - 10.3. Reading Room: deep clean/sink plumbing/thermostat
 - 10.4. Cellar insulation and hand-rail quotes: cellar insulation and hand-rail s.106 funding application: resolution to make s.106 grant application and endorse use of s.106 funding by the Parish Council for that purpose; resolution to delegate signature of s.106 funding application form to Parish Clerk and to resolve to accept said funding by the Parish Council.
11. Finance:
 - 11.1. Financial update; including budget variance report and bank reconciliations for authorisation;
 - 11.2. Approval of all payments since 01.07.2024 (inclusive of VAT), including confirmation of councillors authorizing payments:
 - 11.3. *Parish Council*

| <i>Inv Date</i> | <i>Payee</i> | <i>Sum</i> | <i>Bank Recon</i> | <i>Payment Details</i> | <i>Cllr Auth</i> |
|-----------------|--------------|------------|-------------------|------------------------|------------------|
|-----------------|--------------|------------|-------------------|------------------------|------------------|

| | | | | | |
|------------|----------------------------|----------|------------|--|-------|
| 30/06/2024 | BGG Garden & Tree Care Ltd | £60.00 | £23,701.96 | Church Lane Verge cut 14/06 & 27/06 | NH/RH |
| 30/06/2024 | BGG Garden & Tree Care Ltd | £36.00 | £23,665.96 | Reading Room Grass Cut 14/06/204 | NH/RH |
| 30/06/2024 | BGG Garden & Tree Care Ltd | £120.00 | £23,545.96 | Park Cutting on 27/06/2024 | NH/RH |
| 30/07/2024 | Ms LJ Wilkinson | £100.00 | £23,445.96 | Internal examination Parish Room account | NH/RH |
| 02/07/2024 | R Gilmour | £11.80 | £23,434.16 | R Gilmour - Reading Room cleaning supplies | |
| 12/07/2024 | Playsafety Limited | £112.80 | £23,321.36 | Annual safety inspection of play park | RH/NH |
| | To Reserve Account | £800.00 | £22,521.36 | Budgeted increase to earmarked reserves | |
| 09/07/2024 | HMRC VAT Refund | -£537.84 | £23,059.20 | VAT Refund 01.12.23 to 30.06.24 | |
| | ICO ZB150635 | £35.00 | £23,024.20 | Data Protection Registration 05/08/24-25 | |
| 31/07/2024 | BGG Garden & Tree Care Ltd | £120.00 | £22,904.20 | Park Cutting 05/07/2024 | RH/JR |
| 31/07/2024 | BGG Garden & Tree Care Ltd | £36.00 | £22,868.20 | Reading Room Grass Cut 26/07/2024 | RH/JR |
| 31/07/2024 | BGG Garden & Tree Care Ltd | £30.00 | £22,838.20 | Church Lane Verge Grass Cut 26/07/2024 | RH/JR |
| | | | £22,067.80 | Payroll Quarter Jun/Jul/Aug 2023 | |
| 31/08/2024 | Clerk's Payroll | £770.40 | £22,040.92 | | |
| 21/08/2024 | Carrington Blake Ltd | 26.88 | | Payroll Provider | |

Note powers: Park maintenance: LG (Misc Prov) Act 1976, s.19; Verges/Footpaths maintenance: HA 1980, s.43, 50, 196 Reading Room provision and expenses: LGA 1972, s.133; LG (Misc Prov) Act 1976, s.19

11.4. Reading Room

| Date | Payee | Sum | Bank Recon | Payment Detail |
|------------|---------------------|----------|------------|--|
| 13/06/2024 | Vale of White Horse | -£325.00 | £1,922.29 | Room Hire 04/07/2024 |
| 10/06/2024 | Room Hire | -£16.00 | £1,938.29 | Room Hire 20/08/2024 |
| 01/07/2024 | British Gas | £21.78 | £1,916.51 | Electricity Supply 29 May to 28 Jun 24 |
| 12/07/2024 | Everflow | £11.71 | £1,904.80 | Water/Waste Supply 12/08 to 11/09/2024 |
| 28/06/2024 | EDF | £12.90 | £1,891.90 | Gas supply 30 May to 27 June |
| 01/08/2024 | British Gas | £22.11 | £1,869.79 | Electricity Supply 28 Jun to 29 Jul 2024 |
| 12/08/2024 | Everflow | £32.81 | £1,836.98 | Water/WasteSupply |
| 21/08/2024 | EDF | £25.88 | £1,811.10 | Electricity Supply |

11.5 Resolution for any VAT shortfall from s.106 Funding Applications for insulation of cellar/installation of hand-rail and/or to widen pedestrian access gate into the Park to be met from general reserves pending reimbursement of VAT for said works.

12. Planning since last meeting:

New matters:

- **P24/V1734/LB:** Pear Tree Cottage – replace timber/tiles (13/09/24 deadline)

Decided since last meeting:

No further developments since last meeting:

- **MW.0151.23:** Wicklesham Quarry: objection submitted (11.06.24)
- **P22/V0996/RM:** Appeal to Secretary of State against refusal of an application for reserved matters (comments/modification/withdrawal of previous representation by 21.11.23). Appeal allowed save in relation to discharge of conditions 7 (biodiversity enhancement plant) and 10 (lighting scheme).

12.1. Any further outstanding applications arising at the time of meeting.

13. Policies/Administration:

13.1. Policies for review: none due

13.2. CWAG statement

13.3. Resolution to appoint Lisa Wilkinson as Internal Auditor for 2024/5 financial year and to carry out examination of Parish Room Charitable Trust accounts.

14. Any other business/announcements to be added to next meeting's agenda.

15. Date of next meeting

Joanna Farrant

Joanna Farrant

Parish Clerk (clerk@greatcoxwell.com)

02 September 2024