SCHEDULE OF SPECIAL APPOINTMENTS

Appendix to Minutes of 5th July 2021

ASSET/ROLE/GROUP	FIRST POINT OF CONTACT	SUPPORTED BY
Reading Room (Fabric of the Building)	Rory Gilmour	Jacqui Russell
Reading Room (s.106 improvements)	Kym MacDonald	Jacqui Russell
Park Grounds & Play Equipment	Jacqui Russell	Kym MacDonald
War Memorial/Telephone Box	Kym MacDonald	Mike Harris
Cobbled Path	Mike Harris	Kym MacDonald
Verges	Mike Harris	Jacqui Russell
Footpaths	Ian Mason & Rory Gilmour	Mike Harris
Planning	Jacqui Russell	Mike Harris
Reading Room bookings and cleaning	To be Advertised	Rory Gilmour cleaning (tbc)
Reading Room utilities	Daryoush Sharifi	Rory Gilmour
Council insurance	Daryoush Sharifi	Mike Harris in the event of a claim
Social & charity	Jacqui Russell	Rory Gilmour
Neighbourhood watch	Kym MacDonald	Mike Harris
NAG	Mike Harris	Kym MacDonald
Neighbourhood Plan	Kym MacDonald	Mike Harris
Social welfare	Kym MacDonald	
Faringdon Town Council	Jo Farrant	Jacqui Russell
National Trust	Mike Harris	Kym MacDonald
Sustainability Group	Kym MacDonald	Jacqui Russell
First Point of Contact for Defibrillator Group	Jo Farrant	Jacqui Russell
First Point of Contact for Website	Jo Farrant	Jacqui Russell

Individual	Responsibilities and Liaison Duties	
	Lead	Back up
Jacqui Russell (Chair)	Park Planning Social & Charity groups contact	Verges & BGC Reading Room Fabric Reading Room S106 Sustainability group contactFTC contact Defib Group contact Website contact
Mike Harris	Verges & BGC Cobbled Path NT contact NAG liaison	Planning War Memorial & Telephone box Insurance Neighbourhood plan liaison Neighbourhood watch
Rory Gilmour	Reading Room fabric & cleaning Footpaths (with Ian Mason)	UtilitiesSocial & Chairty groups contact
Kym MacDonald (Vice-chair)	Reading room S106 Social Welfare Neighbourhood watch Neighbourhood plan liaison Sustainability group contact	Park Cobbled PathNT contact NAG liaison
Jo Farrant (Clerk)	Defib group contact Website Contact FTC liaison Submission of planning applications	
Daryoush Sharifi (RFO)	Utilities Insurance	