

GREAT COXWELL PARISH ROOM

Minutes of the Great Coxwell Parish Room meeting held in the Parish Reading Room immediately after the Parish Council meeting held on Monday 15th October 2018.

PRESENT: Annabelle Zinovieff, Steve McNally, Richard May, Jacqui Russell, Lauren Gale and the Clerk in attendance

- 1 Apologies**
- 2. Declaration of Interest**
- 3. Minutes of the Parish Reading Room Meeting held on Monday 17th September 2018**

4. Finance

1. Report items

- Comparison of actual expenditure vs budget for Q1 and Q1&2 for 2018-9 sent to PC. For approval at meeting. Summary below:

Q1		Budget	Actual	Variance
PC	Income	5155	5043	(112)
	Expenditure	(2537)	(1610)	927
Park	Income	375	1051	676
	Expenditure	(1250)	(300)	950
Parish room	Income	150	1139	989
	Expenditure	(945)	(391)	554
Total	Income	5680	7233	1553
	Expenditure	(4732)	(2301)	2431

Q1+2		Budget	Actual	Variance
PC	Income	5805	13242	7437
	Expenditure	(4391)	(1814)	2577
Park	Income	1500	1446	(54)
	Expenditure	(1730)	(1029)	701
Parish room	Income	825	6319	5484
	Expenditure	(1410)	(719)	691
Total	Income	8130	21007	12867
	Expenditure	(7531)	(3562)	3969

Commentary:

- RR income over-budget due to £5k grant from OCC for repairs.
- RR expenditure: there was a £600 under-spend on maintenance. Utility bills are considerably more than budget (by £170 so far this year)

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2. Items to note/minute

- Payments for approval/minuting (RR only):

Reference	Date	Amount	Details
RRExp24/18	05/10/2018	£33.00	Cleaner
RRExp25/18	12/10/2018	£612.00	Forge Engineering Design Solutions
RRExp26/18	12/10/2018	£33.00	Cleaner
RRExp27/18	26/09/2018	£12.95	Castle Water
RRExp28/18	28/09/2018	£21.00	Scottish Power - electricity
RRExp29/18	28/09/2018	£51.00	Scottish Power -gas

5. Matters Arising

a. Report Cllr Gale

Reading Room Cracks/repairs

Forge Engineering's suggested solutions plus three recommended contractors for pricing have been forwarded to councilors for discussion and action. The Invoice is now payable (forwarded to Finance Officer)

Deeds/Land Registry

Mr Scott Robinson, partner, Crowdy and Rose Solicitors Faringdon, has been engaged to progress our application to the Land Registry. He has been supplied with all necessary documents and information, including the Deeds.

b. Investigation pits to investigate footings have now been covered.

c. Gigi Clear

Parish Council voted in favour of installing internet but would like to look at a draft contract

Action: Cllr McNally to liaise with Gigiclear

6. Correspondence

a. Form sent off to confirm Reading Room is available for elections

7. Other Business

Date of Next Meeting 28th Jan

Distribution: All Trustees, Notice Board

Joanne King Clerk to Great Coxwell Parish Council

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