

## GREAT COXWELL PARISH ROOM

**Minutes of the Great Coxwell Parish Room meeting held in the Parish Reading Room immediately after the Parish Council meeting held on Monday 19<sup>th</sup> Mar 2018.**

**PRESENT: Annabelle Zinovieff, Steve McNally, Richard May, Jacqui Russell, Lauren Gale RFO Ian Mason and the Clerk in attendance**

- 1 Apologies**
- 2. Declaration of Interest**
- 3. Minutes of the Parish Reading Room Meeting held on Monday 15<sup>th</sup> Jan 2018**
- 4. Finance**

## READING ROOM

29/01/2018	RRExp45/17	Scottish Power - electricity	8
29/01/2018	RRExp46/17	Scottish Power -gas	28.41
29/01/2018	RRExp47/17	Castle Water	7.76

**5. Matters Arising**

**a. John Naish – Structural Engineer report** – Action required on guttering, drainage and tell-tale movement devices. Received invoice.

**Action:-** ANZ to contact John Naish obtain quote for installing tell-tales and options for reading them. LG to contact Structural engineer who carried out similar work on the Church for quote

**b.** Reading Room bookings clerk. Karen will be new booking clerk.

**Action:-** Parish Clerk to handover

**6. Correspondence****7. Other Business**

Fire extinguisher checks have been carried out.

**Date of Next Meeting 16<sup>th</sup> April 2018 Annual Reading Room meeting**

Distribution: All Trustees, Notice Board  
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