

GREAT COXWELL PARISH ROOM

Minutes of the Great Coxwell Parish Room meeting held in the Parish Reading Room immediately after the Parish Council meeting held on Monday 16th July 2018.

PRESENT: Steve McNally, Richard May, Jacqui Russell, Lauren Gale and the Clerk in attendance

- 1 Apologies Annabelle Zinovieff**
- 2. Declaration of Interest**
- 3. Minutes of the Parish Reading Room Meeting held on Monday 11th/18th Jun 2018**
- 4. Finance**

1/ Report items:

- a) Income and expenditure spread-sheets for 2017-8 circulated to the Parish Council.

Current bank balances are approximately:
Parish Room £1,830

2/ Outstanding tasks for RFO:

- a) Year-end adjustments to 'correct' the balances for the three bank accounts will be calculated and applied.
- b) Parish Room audit
- c) VAT reclaim for 2017-8
- d) Circulation of 'governance' documents for review (to be done annually) for discussion, revision and approval.
- e) Preparation of discussion document concerning the process and amount of funding we will ring-fence as a reserve for Parish Room repairs and maintenance

3/ Payments for approval:

RRExp06/18	27/06/2018	Cleaner	£40.00
RRExp07/18	27/06/2018	Barry Barwell	£50.00
RRExp08/18	27/06/2018	Barry Barwell	£25.00
RRExp09/18	16/07/2018	Cleaner	£30.00
RRExp10/18	29/05/2018	Castle Water	£12.95
RRExp11/18	29/05/2018	Scottish Power - electricity	£8.00
RRExp12/18	29/05/2018	Scottish Power -gas	£51.00
RRExp13/18	26/06/2018	Castle Water	£12.95
RRExp14/18	28/06/2018	Scottish Power - electricity	£8.00
RRExp15/18	28/06/2018	Scottish Power -gas	£51.00

5. Matters Arising

Report Chair Zinovieff

Update on Reading Room cleaner pay:

Sheila has been cleaning the RR for 2 years now for £10 an hour. She does a great job. I vote we increase her hourly rate to £11. Parish Councillors agreed to this.

Update on Reading Room cracks:

Cllr Zinovieff still talking to John Naish, asking him to quote for inspecting our investigation holes and giving his assessment, emailed on 5th July. No reply yet.

Report Cllr Gale

Reading Room subsidence and Land Registration are proceeding in tandem; purchase and installation of the defibrillator has paused while lack of title to the building prevents fund-raising.

Land registration: Scott Robinson of Crowdy and Rose has been instructed to proceed with Land Registration, including contacting Heelis, the solicitors engaged by the National Trust. All the documents required have been forwarded and his queries answered; outstanding are legal copies of residents' testimonials. When these arrive, I will bring them round to Richard, Pauline, Mike, and Annabelle for signing in the presence of a Commissioner of Oaths. (The fee is £7 per testimonial and the nearest person would be in Highworth or Wantage. Will the parish council cover the costs?) Parish Councillors agreed.

I've requested a progress report in time for Monday's meeting.

Subsidence: Debbie Pritchard (Forge Engineering, Abingdon) has advised where to excavate two trial holes and Richard Smith has offered to carry this out. The suggested sites have various pipes etc. below ground level which may prevent him using a digger. Richard and I will visit the site on Friday, take a decision and hopefully he'll be able to get on with it.

b. Gigiclear – report Cllr McNally

Still looking into the conditions

c. Chimney pot

6. Correspondence

7. Other Business

Date of Next Meeting 17th Sep

Distribution: All Trustees, Notice Board
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