

GREAT COXWELL PARISH ROOM CHARITABLE TRUST (300155)

Reading Room, Great Coxwell, Oxfordshire, SN7 7NG

Clerk: Joanna Farrant clerk@greatcoxwell.com

Minutes of Meeting of the Trustee of the Reading Room held on Monday 11th September 2023, 8:30pm

Present	Cllr Jacqui Russell (Chair) (JR) Cllr Richard Hankinson (RH) Cllr Rory Gilmour (RG) Cllr Kym MacDonald (KM) Joanna Farrant, Parish Clerk (JF)
----------------	---

Item	Minute	Action
1.	Apologies for Absence: None received.	
2.	Declarations of Interest: There were no declarations of interest in relation to this Agenda.	
3.	Approval and Signing of Minutes of Last Meeting Minutes of 03.07.23 were agreed and signed.	
4.	Other repairs to be carried out in 2023: Cellar quotes- ongoing. KM and JR to update quotes. Discussion about accessible toilet but agreed cost would be high given external wall. Railings quote – one quote obtained of £560. Await further discussion with Community Fund Group. Bush dig out and replace quote – one quote received of £150. Await further discussion with Community Fund Group. RH will ask for a second quote.	KM/JR RH
5.	Gigaclear internet provision application: Gigaclear are not taking applications unless the hall is used 4 or more days a week. A list of regular users is required with examples of others who use the hall. Gigaclear also require a statement setting out the Council's plans and ambitions for the future of the building and how an internet connection will make a real difference to the current offering. On that basis Cllrs were agreed that there are insufficient users for the application to proceed.	
6.	Volunteer to manage bookings: JF will post a request via the newsletter in conjunction with JR.	JF
7.	Finances: Cllrs noted the finances as reported at the PC meeting this evening. JF reported that it not yet been possible to post the Charity Commission Annual Return, as the website was being updated over the summer and a new login is now required. This has been requested, but not yet processed.	
8.	Any Other Business: JF confirmed that the boiler landlord safety certificate was due to take place later in September.	

	<p>JR has asked JF to look into whether any action is required with HMRC in relation to the rateable value of the RR.</p> <p>JR reported that the new cellar door is sticking badly. JR to ask carpenter to come back and plane it down.</p>	<p>JF</p> <p>JF</p>
--	--	---------------------

Meeting closed at 8.45pm.