

# GREAT COXWELL PARISH READING ROOM CHARITABLE TRUST

The Charitable Trust meeting will be held in the Parish Reading Room on Monday 18<sup>th</sup> March 2019 immediately after the Parish Council meeting

## AGENDA

- 1 Apologies
- 2 Declaration of Interest
- 3 Minutes of the Parish Reading Room Meeting held on Monday 28<sup>th</sup> Jan 2019
- 4 Finance
  - a. Payments to approve

RRExp42/18	26/01/2019	Cleaner	33
RRExp43/18	28/01/2019	Scottish Power - electricity	21
RRExp44/18	28/01/2019	Scottish Power -gas	51
RRExp45/18	28/01/2019	Castle Water	12.95

## 5. Matters Arising

### a. Reading Room ownership update

### b. Insurance company update, Cllr Zinovieff report

Insurance have our claim and Forge report, they have rung Cllr Zinovieff and went through the issue, surveyor has been sent – (Chris Townsend) who will produce a report (he read Forge report). Chris Townsend suggests digging one deep investigation hole at back of kitchen. Engineers will carry our work within the next week or so. Cllr Zinovieff to distribute report once received.

### c. Reading Room Maintenance, Cllr May report

Owner of Hindcross have cut back the tree overhanging the Reading Room

BCG have cleared the Reading Room garden of undergrowth and saplings for a sum of £ 125 plus VAT.

BCG have been appointed for the year ending March 2020 to cut/strim the grass round the reading for a sum of £25 plus VAT as required through the growing season.

### d. Bookings

6. Correspondence
7. Other Business

## Date of Next Meeting

Distribution: All Trustees, Notice Board  
Joanne King Clerk to Great Coxwell Parish Council  
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