

GREAT COXWELL PARISH ROOM

Minutes of the Great Coxwell Parish Room meeting held in the Parish Reading Room immediately after the Parish Council meeting held on Monday 07th Jan 2017.

PRESENT: Mrs A. Zinovieff in the chair, Steve McNally, Mr Richard May, Lauren Gale, Jacqui Russell RFO Ian Mason and the Clerk in attendance.

1. APOLOGIES

2. DECLARATION OF INTEREST

3. Minutes of the Parish Reading Room Meeting held on Monday 14th Nov 2016

a. These were agreed and signed.

4. Finance

a. Items for discussion:

Utility supplier

Reviewed energy providers and trustees agreed to sign up to Scottish Power on a 3 year contract.

b. Report items:

Minimal financial activity since last meeting. Inc/Exp spread-sheet and Q2 bank reconciliation.

c. Payments to approve:

RRExp27/16 04/01/17 Mrs D Rounce (for cleaner) £30.00

RRExp28/17 11/01/17 Electricity £55.25

5. Matters Arising

a. Fire Escape Door

Richard Smith instructed to fit door.

b. 2hr switch

The minimum temperature has been set to 7C

c. 3 noticeboards

On going

d. Archiving cupboards

LG purchased boxes for cupboards.

Design has been drawn up – PC require costings/quote for job.

6. Correspondence

7. Other Business

Date of Next Meeting –13th March 2017