

GREAT COXWELL PARISH ROOM

Minutes of the Great Coxwell Parish Room meeting held in the Parish Reading Room immediately after the Parish Council meeting held on Monday 14th Nov 2016.

PRESENT: Mrs A. Zinovieff in the chair, Steve McNally, Mr Richard May, Lauren Gale, Jacqui Russell RFO Ian Mason and the Clerk in attendance, 1 parishioner

1. APOLOGIES

2. DECLARATION OF INTEREST 3. Minutes of the Parish Reading Room Meeting held on Monday 12th Sep 2016

a. These were agreed and signed.

4. Finance

a. Annual return to the Charity Commission in relation to the Reading/Parish Room Charity.

b. Approved by Councillors:

a) Approve the following payments:

RRExp14/16	05/08/16	Barry Barwell - Lawns	£125.00
RRExp15/16	07/07/16	Electricity	£62.16
RRExp16/16	08/07/16	Gas	£99.12
RRExp17/16	09/08/16	Mrs D Rounce for cleaner	£30.00
RRExp18/16	15/07/16	Thames Water	£23.67
RRExp19/16	04/10/16	Barry Barwell - Lawns	£25.00
RRExp20/16	26/10/16	Solon Security (Key Safe)(via AZ)	£29.95
RRExp21/16	26/10/16	Mrs D Rounce for cleaner	£60.00
RRExp22/16	26/10/16	R J Harrison (Gas boiler service etc)	£222.56
RRExp23/16	26/10/16	Barry Barwell - Lawns	£25.00
RRExp24/16	03/10/16	Gas	£39.77
RRExp25/16	07/10/16	Electricity	£53.72
RRExp26/16	18/10/16	Water	£40.48

5. Matters Arising

a. Fire Escape Door

Richard Smith instructed to fit door.

b. 2hr switch

Installed but need confirmation from installer the set minimum temperature.

c. 3 noticeboards

On going

6. Correspondence

7. Other Business

a. Key Safe – Thanks to ANZ and SM for purchasing and installing.

Date of Next Meeting – 7th January 2017