

GREAT COXWELL PARISH ROOM

Minutes of the Great Coxwell Parish Room meeting held in the Parish Reading Room immediately after the Parish Council meeting held on Monday 11th July 2016.

PRESENT: Mrs A. Zinovieff in the chair, Steve McNally, Mr Richard May, Jacqui Russell RFO Ian Mason and the Clerk in attendance, no parishioners

1. APOLOGIES – L Gale

2. DECLARATION OF INTEREST – none

3. Minutes of the Parish Reading Room Meeting held on Monday 11th April 2016

a. These were agreed and signed.

4. Finance

Paperwork for the RR audit has been completed. Summary sheet for the year approved and signed at the meeting. A date for submission of the paperwork to the auditor has been set. Peter Gale was thanked for kindly volunteering to perform the audit again this year.

The following payments were approved:

RRExp01/16 05/04/16 161 Prestige Fire Protection 42

RRExp02/16 05/04/16 162 Mrs D Rounce for cleaner 30

RRExp03/16 08/04/16 DD Electricity 63.1

RRExp04/16 20/04/16 163 Barry Barwell - maintenance 35

RRExp05/16 14/04/16 DD Gas 222.76

RRExp06/16 22/04/16 DD Water 26.84

RRExp08/16 01/06/16 PC758 Came&Co - insurance 345.77

RRExp09/16 12/06/16 165 Barry Barwell - maintenance 25

RRExp11/16 18/06/16 167 Mrs D Rounce for cleaner 30

RRExp12/16 11/07/16 168 Loo seat - refund to A. Zinovieff 44.26

RRExp13/16 11/07/16 169 Mrs D Rounce for cleaner

5. Matters arising

a. Fire Escape

Discussion putting in a metal fire escape door, RM to liaise with Richard Smith and to report back to the Parish Council

6. Correspondence

7. Other Business

a. Discussion on trying to install a 2hr switch on the heating system, to avoid people leaving the heating system on accidentally.

b. Brought to attention of Parish Council that the 3 noticeboards need immediate attention.

Next Meeting 12th September 2016

Distribution: The Trustees and notice board. Parish Clerk – Joanne King- e-mail pc_gtcoxwell@hotmail.co.uk