

## GREAT COXWELL PARISH COUNCIL

**Minutes of the Great Coxwell Parish Council held  
In the Parish Reading Room on Monday 15<sup>th</sup> Oct 2018 at 7:30pm**

**PRESENT: Annabelle Zinovieff (Chair), Steve McNally, Richard May, Jacqui Russell, Lauren Gale, Ian Mason (RFO) and the Clerk in attendance. 3 Parishioners**

- 1 Apologies C/Cllr Heathcoat, D/Cllr Howell and D/Cllr Ware**
- 2. Declaration of Interest - None**
- 3. Minutes of the Parish Council Meeting held on Monday 17<sup>th</sup> Sep 2018**
- 4. Public question time - None**
- 5. Planning Applications**

**P18/V0259/OThe Steeds South – application for 125 houses** awaiting update

D/Cllr Howell report indicated that the officer in charge expected this application to be amended in the next 6-8 weeks

**P16/V2751/Fernham Fields 89 houses P17/V0043/ Fernham Fields 111 houses**

**P17/V0118/RM The Steeds**

Last meeting Parish Clerk queried The Steeds, the southern corner near Coxwell Road, where the Vale's report had showed this area as a view cone, no sign of single storey or reduced density.

Fernham Fields, the land to the South was built up during initial stages of building, will the land be reduced Cllr Russell has reviewed both sets of amended plans and they both show correct location of houses and levels as agreed by Planning Officer.

Action: Cllr Russell to review and request Planning Officer in charge to update the Parish Council on the status of the Landscaping agreement.

**P18/V2050/HH Conservatory**

Approved

**P18/V2396/FUL- National Trust, Badbury Hill Car Park**

Parish Council reviewed plans. Parish Council felt there was no grounds for objection but felt this was an historic site that if works were to be carried out, they would need to be done in appropriate manner.

Action: - Cllr Gale to respond, Clerk to distribute to Councilors for approval/submit.

### **6. Boundary Change/Governance Review**

Meeting 8<sup>th</sup> October, Report has been received by Parish Council, only change to area, strip of land to the south of Fernham Fields, Parish Council agreed this small piece of land to be included for ease of maintenance. The Council felt there was no need to make representation at the meeting.

Action: Await report from meeting

### **7. County Councillor's Report**

Received, on noticeboard

### **8. District Councillor's Report**

Received

### **9. Finance**

#### **Gt C RFO report Oct 2018**

#### **1. Report items**

- Internal auditor has been informed that he has been reappointed. (We need to sign form and send it to him)
- Attempts made to contact OALC regarding queries arising from last meeting have been unsuccessful. An email setting out the questions has now been sent (cc-ed to PC)
- I've not been contacted by Royal British Legion about the wreath for Remembrance Sunday. PC replied that they don't. Parish Council agreed to donate £30 for wreath.

- Comparison of actual expenditure vs budget for Q1 and Q1&2 for 2018-9 sent to PC. For approval at meeting. Summary below:

Q1		Budget	Actual	Variance
PC	Income	5155	5043	(112)
	Expenditure	(2537)	(1610)	927
Park	Income	375	1051	676
	Expenditure	(1250)	(300)	950
Parish room	Income	150	1139	989
	Expenditure	(945)	(391)	554
<b>Total</b>	<b>Income</b>	<b>5680</b>	<b>7233</b>	<b>1553</b>
	<b>Expenditure</b>	<b>(4732)</b>	<b>(2301)</b>	<b>2431</b>

Q1+2		Budget	Actual	Variance
PC	Income	5805	13242	7437
	Expenditure	(4391)	(1814)	2577
Park	Income	1500	1446	(54)
	Expenditure	(1730)	(1029)	701
Parish room	Income	825	6319	5484
	Expenditure	(1410)	(719)	691
<b>Total</b>	<b>Income</b>	<b>8130</b>	<b>21007</b>	<b>12867</b>
	<b>Expenditure</b>	<b>(7531)</b>	<b>(3562)</b>	<b>3969</b>

#### Commentary:

- PC income exceeded budget due to early payment of second precept instalment and £2.5k grant from OCC for war memorial
  - PC expenditure under-budget as nothing spend on war memorial, (so far!) - £500 budgeted; – and neighbourhood plan - £950 budgeted. There was also an £745 underspend on maintaining trees, verges and hedges.
  - Park expenditure under-budget due to a £600 underspend on maintenance
  - RR income over-budget due to £5k grant from OCC for repairs.
  - RR expenditure: there was a £600 under-spend on maintenance. Utility bills are considerably more than budget (by £170 so far this year)
2. Items for decision
- Precept 2019-10: Could be based around 2018-9 figure as there have been no significant changes to OpEx. (Although utility costs for RR have increased – see above.) I can recalculate and circulate for agreement at next meeting.
  - Information regarding anticipated capital expenditure needed from Councillors for full budget. Ring fencing/reserves policy and produce 3-year plan.  
Action: - All Parish Councillors to send 2018/2019 budget for their areas. Cllr May to investigate grass cutting budget for next year.

#### 10. S106 Funding

##### a. Path behind riding stables

Action: - Cllr Russell to collate all relevant information and complete application form. Cllr May to check quotes still valid. Parish Clerk to send off.

##### b. MUGA

Action: - Cllr Russell and Parish Clerk to arrange follow up meeting with Faringdon Town Council.

**11. Park****Repairs:**

Parish Councillors agreed to spend £300 on swing leg but all agreed the net rope was still in good condition and would be checked in detail regularly

**Signs:**

Cllr Russell to send something to PC to agree design/wording soon. Spec is 3mm thick 2 sheets of rustproof painted white aluminum over a solid plastic/dibond cord) with corner holes depending on size and company cost for two signs (one for each gate) in the region of £45 - 100 including vat and delivery for 2 signs (size range 60x40 or 80x60cm). Cllr Zinovieff would then sort out the aesthetics.

Action: - Cllr Russell and Cllr Zinovieff to co-co-ordinate to produce sign.

**Ownership of Park**

Action: to be discussed at next meeting.

**12. Neighbourhood Plan Oct 2018 – Report Cllr Gale**

At the second meeting on 8<sup>th</sup> October, the team reviewed a list of desirable amendments compiled from their comments. The objective of this meeting was to determine the degree of updating:

1. do nothing
2. Make corrections (update e.g. physical, population, business and political change and bring text into line with updated Vale Local Plan and NPPF etc.)
3. Strengthen areas of policy based on our planning response experience of the past five years, insofar as this is possible without making 'material changes'
4. Consider making material changes that the community feels strongly about – but these would necessitate a second questionnaire, consultation and referendum.

Upon discussion the team decided that (2) should be done and (3) attempted as much as possible. If community members feel strongly that policies should change or added (4) please contact the team via

[gilmour.lauren@gmail.com](mailto:gilmour.lauren@gmail.com)

**13. Matters arising from minutes****a. Great Coxwell Parish Council - War Memorial Renovation**

With the help of a public grant and parish funds, a visually appealing and strongly built result has been obtained, which we should endeavour to maintain to the same standard. Following discussion with the contractor, these are the on-going maintenance actions. Hopefully all voluntary activities:

1. After five years, consider recoating the fence with dilute Cuprinol.
2. Encourage the owner/tenant of the land behind the fence to keep it weed-free
3. Beginning in the spring, weed-kill the gravel spring summer and autumn
4. Annually trim the yew hedge on top (to reach about 5') and in front; the back of the hedge will stop at the fence naturally.

This is the challenge: for the first year the plants' roots must not be allowed to dry out. Daily watering is essential on warm dry days in the autumn and summer and during dry periods in the winter and spring. Contractor R Smith has agreed to put water but on site that could be filled by hosepipe/neighbours

Parish Council like to thank R Smith for his work and Jez Webb and the immediate neighbours for their co-operation and goodwill.

**b. Landowners clear hedge cut – cleared in parts****c. Cobbled/Church Path**

Received two quotes

**14. Correspondence**

- a. Election information from VoWHDC received and distributed to Parish Councillors.

**15. Any other business**

- a. **Police Inspector report** Cllr Gale sent Parish Councillors update on neighbourhood policing

- b. **Bus Stop on A420** – Cllr Zinovieff take photos and give a report on the condition of bus stop

**16. Date of next meeting 26 Nov 2018**

Distribution: All Parish Councillors, C/Cllr, D/Cllr, PCSO, Notice Board

Joanne King, Clerk to Great Coxwell Parish Council

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