

## GREAT COXWELL PARISH COUNCIL

**Minutes of the Great Coxwell Parish Council held  
In the Parish Reading Room on Monday 26<sup>th</sup> Nov 2018 at 7:30pm**

**PRESENT: Annabelle Zinovieff (Chair), Richard May, Jacqui Russell, Lauren Gale, Ian Mason (RFO) and the Clerk in attendance. C/Cllr Heathcoat . 3 Parishioners**

- 1 Apologies Cllr Steve McNally D/Cllr Ware D/Cllr Howell**
- 2. Declaration of Interest - None**
- 3. Minutes of the Parish Council Meeting held on Monday 15th Oct 2018**
- 4. Public question time - None**
- 5. Planning Applications**

**P18/V0259/OThe Steeds South – application for 125 houses awaiting update**

**P16/V2751/Fernham Fields 89 houses P17/V0043/ Fernham Fields 111 houses and**

**P17/V0118/RM The Steeds - no update**

**P18V2936/O Badbury Hill car park - Approved**

**P18/V2393/HH Oldfields – response submitted no objection**

**P18/ V2650/HH Cotswold Lodge – response submitted no objection**

**P18/V2732/HH Pukawa – Cllr Gale to submit an objection response based on the Neighbourhood Plan policies. Parish Councillors voted 3/4**

- 6. Boundary Change/Governance Review**

Boundary will change May 2019 after election

- 7. County Councillor's Report**

On noticeboard

- 8. District Councillor's Report**

Received

- 9. Finance**

1/ Items for report

Budget and precept (2019-20) and reserves strategy discussed at meeting 19<sup>th</sup> Nov 2018 (see separate report attached.) Councillors, please note actions from meeting – in **bold** font

Precept discussed and Parish Councillors all voted to keep the precept the same as last year.

(Updated budgets attached).

2/ Payments for approval

Council:

PCExp08/18	23/10/2018	Clerk remuneration	1000
PCExp09/18	15/11/2018	War memorial	4450

Park:

PKExp06/18	25/11/2018	Play Safety	96.6
------------	------------	-------------	------

- 10. S106 Funding**

- a. Path behind Riding Stables**

Cllr May confirmed contractor quote still valid, Cllr Russell to submit application.

- 11. Park**

**Park Grounds maintenance.**

One off jobs to approve:

We have had request from park neighbours to trim the hedge bordering their properties again.

Hedges need trimming again along neighbours boundary and by the East side and rear of the MUGA. The wildflower meadow and additional rough area next to it and the entrance to dark lane have not been strimed yet (although this was requested in Sept).

We have requested a quote from Gristwood for all of the above as oneoff job this year.

Quote (attached) is for £850 (ex vat).

Recommend proceeding with this ASAP.

Note that unlike usual work on the meadow Gristwood is able to remove cuttings from site after strimming. This should help flowers re-establish in the wildflower area which has become increasing grass over the years due to cuttings not being removed therefore resulting in over enriched soil for the wildflowers.

#### Regular maintenance next year

We will suggest that hedge cutting should be added as a regular annual job for the hedges bordering properties and the roadside and East border of the park and behind the MUGA (currently only the roadside hedge is cut annually as a cost of £80).

Regular ground maintenance going forward: annual hedges, regular weed control and grass cutting and wildflower annual trim for next year will be ~£1700 - £2100 (ex vat) depending on contractor (see prices in confidence attached).

#### **Park Repairs**

Swing leg repair ordered from playdale, expect request for initial payment soon.

ROSPA report indicated that the rope net on slide needs replacing. Cllr Russell would like it minuted that the net rope seems to be in good condition at moment but will keep a check on

#### **Park signs.**

See proof below, 90cm wide by 60cm high coated aluminum diabond (like road signs). Cost £45 + VAT and delivery (£68 incl). Await approvable. Suggest ordering a single sign for made entrance, (side fence) and if ok, order a smaller one for the dark land entrance. Action:- Cllr Russell to order sign.

#### **Park Lease**

Action:- Cllr Russell to look at lease and bring to meeting

## **12. Matters arising from minutes**

### **a. Cobbled/Church Path – Two quotes received to date**

Cllr May presented the quotes to the Council – matter still ongoing

### **b. Bus stop A420**

Cllr Zinovieff to investigate

## **13. Any other business**

### **Cllr Gale reports to Parish Council**

#### NAG (Neighbourhood Action Group, Faringdon West and Villages) meeting 8.11.18

(Thank you to Michael Gooch for coming along, taking notes and reporting on drugs!)

TVP Inspector Ade Hall reported cuts in the police force particularly affecting neighbourhood policing. The new smaller can no longer take the 'bobby on the beat' approach, but there are new ways of working and better communication between police and community.

In Faringdon and the villages burglary is rising. People are impersonating 'Nottingham knockers' and behaving aggressively, drug-taking is being noticed, the vehicle smash-in by the Barn is part of a trend, and criminal activity continues at Chowle Farm industrial estate, members of the local police team are called to the site approximately once a week.

Suggested actions:

1. Nottingham knockers. Police confirmed peddlars of this type are not legitimate. Ring 101 if required.
2. The Park. Continue vigilance, using online reporting or 101, referring car registration numbers to the police. [www.thamesvalleypolice](http://www.thamesvalleypolice) reaches us quickly.

#### Great Coxwell Neighbourhood Plan. November meeting, 18.11.13

Andrew Maxted and Ben Davis, senior Vale planning officers with responsibility/expertise for neighbourhood planning, kindly joined the NP Team at Great Coxwell for our November meeting. They advised:

1. The revised National Planning Policy Framework (NPPF) has been published (13.6.18). The revised GC NP, to be entitled the Updated Great Coxwell Neighbourhood Plan 2019-2031 (UGCNP) should quote the revised NPPF wherever relevant. This will not be a Material Change.
2. The Vale is now required to allocate a housing number to every parish. GC's number is expected to be naught or negligible. Reference to this development will not be a Material Change.

3. The Vale is empowered to sign off the UGCNP in-house, without a formal Referendum, provided there are no materiality considerations.
4. The UGCNP should be a single document physically and editorially, comprising the existing updated NP and Design Statement plus Appendix A with Community Actions which can be referenced with supporting text in the NP. This will not be considered a Material Change.
5. Alterations in presentation, including colours, text, photographs, fonts etc, will not affect materiality so long as the maps and plans are unchanged with the exception of the new boundary, which is not considered a Material Change on our part.
6. Modest changes to the texts accompanying Policies, to clarify and strengthen them, can be made without affecting Materiality.
7. The UGCNP could be used more effectively. To this end Ben Davis will set up a meeting with the Vale's Development Management Team to discuss our needs.
8. If the cash in hand proves insufficient to follow the above advice, additional funding from the Vale could be applied for.

**14. Correspondence**

**15. Date of next meeting**

**28<sup>th</sup> Jan**

## APPENDIX

### Summary of finance meeting 19<sup>th</sup> Nov 18 held at Chapel House RFO

#### 1/ Budget for 2019-20

OpEx budget – insufficient funds allowed in draft budget for grass cutting in park and around Parish/Reading Room (RR). This was based on historical data, but due to the drought of the 2018 summer, little grass cutting was needed. **(Ian to increase these figures in budget by 50%)**. Draft full budget will also need to be revised taking this change into account.

#### **Councillors to let RFO know of any other figures that need to be revised and any other expected capital costs (or unexpected sources of income for 2019-20 that have not been shown in the budgets**

(The S106 money – c.£34k from the Steeds and Fernham Fields is not guaranteed and we are unclear of the timings. This money is earmarked for the project to restore the footpath behind the stables (part 231/10) and therefore is not shown in the budget.)

The £3.5k for Park expenditure shown in the OpEx budget is justified and breaks down as £2k for ground maintenance and £1.5 for play equipment repairs.

#### 2/ Precept (2019-20)

There is a need to build a reserve of funds for imminent essential maintenance and repairs to the Reading/Parish Room (RR) and Parish Park. From the 2017-8 surplus we have reserved £2.5k for this fund (see below), but the projected costs for the RR repairs alone may exceed £12k (we have received a generous OCC grant of £5k for this work, but need to raise the balance of this cost).

To be discussed at Parish Council meeting on 26<sup>th</sup> November

#### 3/ Reserves – we have agreed that we will reserve £2.5k from last year's surplus in the accounts for 2018-9.

Other reserves – Neighbourhood Plan (£873.47.) and Parish Park. We also need to show the unspent balance for the Path hedge-cutting grant (2017-8); this year's War Memorial grant (£2.5k - **RFO to draft report for OCC**) and the RR repair grant (£5k).

#### 4/ RR bookings manager meeting. **Ian to send invoice template**

5/ Fund-raising idea – use the charity counter/token scheme at Tesco and Waitrose for raising reading room and/or park funds (awards range from a guaranteed £1k to £5k for most popular charity.) See: <https://www.tescopl.com/tesco-and-society/supporting-local-communities/supporting-at-a-local-store-level/> and <https://www.resourcecentre.org.uk/information/waitrose-community-matters/>

(The Waitrose web-site is a bit more straight-forward. For Tescos, in essence, we need to ask to speak to the local store manager, it seems.) **Who will follow-up on this?**

#### 6/ RR gas boiler check is due **(RFO to arrange boiler service/check)**

