

**GREAT COXWELL PARISH COUNCIL**

**Minutes of the Great Coxwell Parish Council held  
In the Parish Reading Room on Monday 11th July 2016 at 7:30pm**

**Present** Annabelle Zinovieff (Chair), Steve McNally, Richard May, Jacqui Russell, Ian Mason (RFO), Jo King (Parish Clerk). C/Cllr Judith Heathcoat (OCC) Members of public (4)

**1. Apologies**

Lauren Gale, D/Cllr Elaine Ware and D/Cllr Simon Howell (Vale)

**2. Declaration of Interest** None

**3. Minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> April 2016** were signed as an accurate record

**6. County Councillor's Report** had been distributed and will be posted on noticeboard. County Councillor J Heathcoat requested that this item be moved so C/Cllr Heathcoat could discuss her report and ask if there was any items to be brought to her attention before having to leave the meeting early. Parish Councillors agreed to this as they were aware of her hectic schedule.

**4. Planning Applications**

**Proposal P16/V1285/FUL, Badbury Cycling Hub. New cycle trails and enlargement and improvement of car park at Badbury Hill B4019 near Great Coxwell Faringdon**

Councillors met on 6.6.16 and agreed by majority vote to **Respond** to this application requesting conditions to lessen the impact of this development in various ways on the natural and historical environment of the site.

Highways Officer has placed a holding objection to this application

**Proposal: P16/V1258/PSH. Change of use of an outbuilding from storage (B8) to a dwelling (C3) at Chowle Cottage, Great Coxwell, Oxfordshire, SN7 7LT.**

Councillors met on 6.6.16 and unanimously agreed to **Object** to this proposal, on the grounds of overdevelopment of a small site in too great proximity to the busy A420 road for the health & safety of the applicants. A similar application for the same site was previously refused on the grounds of unsustainability.

**Proposal: P16/V1271/FUL. Construction of a detached four bedroom dwelling on land at Chowle Cottage, Great Coxwell, Oxfordshire, SN7 7LT.**

Councillors met on 6.6.16 and unanimously agreed to **Object** to this proposal, on the grounds of overdevelopment of a small site in too great proximity to the busy A420 road for the health & safety of the applicants. This is one of a number of development proposals on this stretch of the A420, threatening a cumulative impact of ribbon development.

**Proposal: P16/V1458/HH. Radcombe House. Two storey rear extension and associated works**

Parish Councillors agreed by vote at meeting, to no objections to this application Action PC to respond

**Land East of Coxwell Road – Fernham Fields**

Parish Councillors, District Councillors and Faringdon Town Councillors meeting with developers on 13<sup>th</sup> June for a briefing on the emerging proposals for the Reserved Matters Application for this site.

**5. Section 106 briefing meeting with Vales S106 community support officer – 30<sup>th</sup> July**

Parish Councillors met with officer to talk through the process of Section 106.

**7. District Councillors' Report** D/Cllr Ware and Howell sent their District Councillors report prior to meeting. It will be placed on noticeboard.

**8. Public Question Time**

Telephone Box – Book exchange, IM to look after the books  
Piece in newsletter

**9. Finance**

Spreadsheets showing income and expenditure for each cost centre for the year to date (precirculated) were approved.

Payments (listed below) approved:

PARISH COUNCIL

PCExp01/16 05/04/16 754 Weebly (via Peter G) 43.25  
PCExp02/16 19/04/16 755 Diablito (via Lauren G) 20  
PCExp03/16 31/05/16 758 Came&Co Insurance 345.78  
PCExp04/16 20/04/16 756 Community First Oxford 20  
PCExp05/16 11/07/16 759 Arrow Accounting 150

PARISH PARK

PKExp01/16 05/04/16 6 Adam Durham 560  
PKExp02/16 05/04/16 5 H J Webbs 130.48  
PKExp03/16 19/04/16 7 Ross Muir 96  
PKExp04/16 20/04/16 8 Barry Barwell - maintenance 230  
PKExp05/16 02/05/16 9 Barry Barwell - maintenance 100

PKExp06/16 01/06/16 PC758 Came&Co - insurance 345.77  
PKExp08/16 11/07/16 11 Barry Barwell - maintenance 100  
PKExp09/16 11/07/16 12 Playdale 652.46  
PKExp10/16 11/07/16 13 OPFA 40

Audits (internal and external) for 2015-6 have been completed. The external auditors have yet to report.

Banks statements for June only recently received and so quarterly bank reconciliation and comparison of budget with actual income and expenditure could not be presented. These will be completed within the next fortnight and circulated electronically to Councilors

VAT reclaim for 2015-6 has been submitted (£663.53)

It was agreed that we would not renew our membership for the Oxfordshire Assoc of Local Councils (cost £133.07)

Our current financial rules were precirculated for information. Separately a series of documents were provided by the internal auditor as templates for improving our Governance for the current financial year. Internal rules and other Governance documents are to be reviewed and revised shortly.

Following comments by the internal auditor about payments made to external bodies (Gt Coxwell Parochial Church Council or PCC) for the distribution of monies raised during Art Week, it was agreed that a Community Bank account, separate from the Parish Council accounts be set up. This would fund community events such as the recent village party. It would also collect

Money raised by Art Weeks events, Christmas fairs etc. for distribution according to the wishes of the volunteers concerned to the Parish Park, Reading Room and/or PCC. Appropriate safeguards and controls, including financial rules, lists of trustees etc. to be put in place. Once the new account has been opened, the Art Week plant sale money (£338) and VWDC grant for the Queen's 90th Birthday party (£212) will be transferred to the new account.

A number of maintenance projects in the park and Reading Room have been identified and the costs are likely to exceed our current reserves. Grant funding will be sought. It was recognised that detailed budgets for 2016-7 and into the 3-5 year (medium-term) will be required to ensure that these repairs and maintenance jobs can be funded. (Meeting arranged for 19:30h, 6th September 2016).

**10. Footpaths and Grass Verges**

Problems of access to Faringdon due to overgrown footpath

Discussed taking on cutting of Rural and Urban Grass Cutting Excluding A420

Discussed taking on cutting of the two main pathways out of the village and path to Faringdon.

Richard May outlined the Transitional Offer of Highways Services, this process is still ongoing.

**11. Great Coxwells Community Plan team**

The community plan open day on the 25<sup>th</sup> June was a great success with attendance of parishioners from 43 houses within village, 130 post its.

There was a variety of responses on a variety of topics.

Sub-committee of Richard May, Lauren Gale, Steve McNally, Pam Holly and Laurence tipping are looking and analysing the responses.

**12. Matters arising from minutes**

a. Village Street Party

b. Artweeks

c. Eastern Villages travel plan

**13. Park**

**Play equipment:**

Pending Playdale repairs/replacement

ROSPA check in July

Minute - Quartile 'operational check' being made by us.

Minuted- The weekly 'visual check' & litter pick being recorded by us.

**Landscape area**

Hedges cut being discussed

Renovation path and memorial benches to be investigated

Propose determining permissions required for bins

**14. Neighbourhood Watch (NAG)**

Next meeting 12<sup>th</sup> July – ANZ and JR to attend

**15. Community Emergency Plan**

Completed and returned

**16. Defribulator**

**17. Meetings attended**

VoWHDC Town and Parish Forum 07<sup>th</sup> July

County Council Unitary workshop 16<sup>th</sup> June

**18. Other Business**

a. To review budget both short and long term, Budget meeting 6<sup>th</sup> September

**19. Correspondence**

Mobile Library service cancelled September 2016

**20. Date of next meeting – 12<sup>th</sup> September**