

**GREAT COXWELL PARISH COUNCIL**

**Minutes of the Great Coxwell Parish Council held  
In the Parish Reading Room on Monday 10th July 2017 at 7:30pm**

**Present** Steve McNally(Chairman), Richard May, Jacqui Russell, Lauren Gale, Ian Mason (RFO), Jo King (Parish Clerk).

Members of public (1)

**1. Apologies** Annabelle Zinovieff, C/Cllr Judith Heathcoat, D/Cllr Elaine Ware  
D/Cllr Simon Howell

**2. Declaration of Interest** - None

**3. Minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> March 2017**  
were signed as an accurate record

**4. Planning Applications**

**P16/V2751/DIS Fernham Fields, southwestern part of site, 89 houses.**

**P17/V0043/DIS Fernham Fields 111 houses**

Condition 19/20 – Clearing site, including barn area/asbestos

Parish Council have written to planning officer for assurance that this has been carried out under correct guidelines. Also in general with conditions, that the Parish Council is kept up to date with amendments.

Section 106 monies – PC to liase with Vale when monies will be received

**P17/V0180/RM The Steeds**

Councillor May attended the planning meeting and represented the Parish Council in delivering a 3-minute speech outlining the Parish Councils viewpoint.

Decision – application granted

Parish Council to review conditions.

Section 106 monies – PC to liase with Vale when monies will be received

# Parish Council to ensure the 1.5 million road improvement/traffic lights to be implemented.

**P16/V0727/O - GCO Chowle Farm Estate.**

Councillor May attended the planning meeting and represented the Parish Council in delivering a 3-minute speech outlining the Parish Councils viewpoint.

Decision- application granted

Parish Council to review conditions of application

**P16/V0775/O Land south of Highworth Road, 200 houses.**

Awaiting

**P16/V1242/O – Fernham Road 5 houses**

Decision refused - lack of detail within application and pavement access issue.

**P17/V1685/HH – Horselees**

Parish Council reviewed plans at meeting, Nno objection to the extension/alterations but prefer the windows to remain wood to remain in keeping with the surrounding buildings. Vote 4-1 to retain wood windows.

**P17/1020/FUL Chowle Cottage**

D/Cllr Ware and Howell informed Parish Council, this application is coming to planning committee on 2<sup>nd</sup> August. PC agreed that Councillor May would speak on behalf of Parish Council at planning meeting.

# Received e-mail from Faringdon Town Council Councillor regarding the boundary change to include Fernham Fields/The Steeds into Faringdon. Great Coxwell Parish Council are keen to assist Faringdon TC and the Vale in achieving this but would like to be included in correspondence, especially the placement of new boundary.

**5. County Councillors' Report** C/Cllr Heathcoat sent her County Councillors report prior to meeting. Placed on noticeboard.

**6. District Councillors' Report** D/Cllr Ware and Howell sent their District Councillors report prior to meeting

**Go Active Gold** – A reminder that the “Active Thinking Panel” will take place on Wednesday 12<sup>th</sup> July between 2 and 3.30pm at the Council Offices in Milton Park. It is hoped that there will be representation from the Parish.

**Planning**

Noted the refusal to erect 5 dwellings in Fernham Road due to insufficient information

The Chowle Cottage application is scheduled to be considered on 2 August  
If in the future there are any applications that you wish to be called-in please do let us know as there is a tight timeframe from the date of registration.

**Single Council for Oxfordshire** – There is no news following the submission of the Better Oxfordshire proposal to the Secretary of State in March. However, the three other councils namely, City, Cherwell and West Oxfordshire have submitted an alternative plan for consideration. We are not expecting an early decision but will keep you updated.

**Grants** – The next round of Capital and New Homes Bonus Grants will open from 20 August until 15 October. Festival Grants are available throughout the year.

**Parish Partners Launch** – the launch for this new initiative will take place at The Beacon in Wantage on Wednesday 19 July from 10am until 12noon. If you are unable to attend a second event will take place on Thursday 28 September from 6.30pm until 8.30pm.

**7. Finance**

Items for action:

1/ Cheques for signature

2/ Payments for approval ( inc & exp spread-sheet circulated before meeting to PC's).

3/ Meters to be read

Resolve some issues relating to our utility suppliers and there is one unexplained transfer of funds into the RR account.

**Items for decision:**

'Statement of Internal Controls' document which is a document which explains how we use and integrate our other governance documents

Report items:

- 1/ Internal audit passed with no adverse comments or recommendations.
  - 2/ External audit submitted and await their determination. (Public consultation notice posted in accordance with instructions)
  - 3/ Parish Room audit prepared (see attached docs) and will go to internal auditor next week (subject to his agreement)
  - 4/ Too early in year for Q1 bank reconciliation and comparison of budget vs actual inc./exp. (Should be ready for our next meeting, though)
  - 5/ VAT for last year to be reclaimed soon
  - 6/ Audit docs from 2016-7 to go onto web-site
- Finance meeting 26<sup>th</sup> June – please see attached
- 7/ Payments to approve

PCExp01/17	20/05/17	Came & Company	1060.99
PCExp02/17	26/06/17	Arrow Accounting	184.5
PKExp01/17	24/04/17	BGG Garden & Tree Care	1264.8
PKExp02/17	24/04/17	Barry Barwell	100
PKExp03/17	14/05/17	BGG Garden & Tree Care	204
PKExp04/17	15/06/17	Barry Barwell	100
PKExp05/17	15/06/17	Barry Barwell	100
PKExp06/17	15/06/17	Barry Barwell	50
PKExp07/17	03/07/17	Barry Barwell	100

### 8. Public question time

Felt that there were issues discussed that could be dealt with/answered by District Councillors, Parish Clerk to contact D/Cllr regarding Section 106 monies (specifically if Faringdon TC are involved), enforcement over conditions, Chowle Cottage, guidelines on enforcement issues and boundary change.

### 9. Rural and urban grass cutting for village

No update

### 10. Update on footpath 231/10 (behind Oakfield)

Received quote for footpath £30,00 for 1.5m footpath. Ann Berkley produced specification for the path previously.

### 11. Park

ROSPA annual check due in July

North end MUGA wall needs work – obtain quote

Backboard

### 12. Matters arising from minutes

#### a. Village fete

#### b. Defibrillator

As discussed at last meeting, Great Coxwell Community group have agreed to contribute money towards.

Great Coxwell Parish Council resolve to contribute towards and for Parish Councillor Lauren Gale to seek/look at funding. Proposed by Annabelle Zinovieff, Seconded Lauren Gale. Councillors voted 5 yes.

Parish Councillors also act as trustees for the Reading Room and agree it's use.

**13. Neighbourhood Watch (NAG) – Report from Councillor Gale**

'TVP policies both for policing generally and for the NAG have changed.

1. A new TVP policy will draw officers previously on the beat into centralised hubs where they will form an effective response force. When not called out they will carry out investigations, boosting crime -solving.
2. Local police officers will not be freed to attend Neighbourhood Action Group meetings, nor will local police priorities be framed in consultation with the NAGs'

**14. Great Coxwell Website**

**a. Appointment**

Gavin Anderson has volunteered to look after the website

**15. Any other business**

**16. Correspondence**

**a. Parish Partner invite** – Councillor Russell to attend

**b. Petition received from parishioners regarding school transport.**

Parish Council will contact the group if they are in receipt of any correspondence regarding this issue.

**17. Date of next meeting** 11<sup>th</sup> September 2017

Distribution: All Parish Councillors, C/Cllr, D/Cllr, PCSO, Notice Board  
Joanne King, Clerk to Great Coxwell Parish Council  
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**GREAT COXWELL PARISH COUNCIL**

**Minutes of the Great Coxwell Parish Council meeting held  
at Orchard End, Gt.Coxwell on Monday 26th June 2017 at 7:30pm**

**Present:** Ian Mason (RFO & Chair), Annabelle Zinovieff (Parish Council Chair)  
Steve McNally, Richard May, Lauren Gale.

- 1. Apologies** Jacqui Russell
- 2. Declaration of Interest** - None
- 3. Approval of audit**

Dr Mason had previously circulated the figures and governance documents for the internal and external auditors. He reported that the internal auditor had assessed and signed off the paperwork for internal audit without raising any issues. The annual return for the external auditor was considered and approved by the council and signed by Dr Mason and Mrs Zinovieff.

**PC0204**