

GREAT COXWELL PARISH COUNCIL

Minutes of the Great Coxwell Parish Council held

In the Parish Reading Room on Monday 28th Jan 2019 at 7:30pm

PRESENT: Annabelle Zinovieff (Chair), Steve McNally, Richard May, Jacqui Russell, Lauren Gale, Ian Mason (RFO) and the Clerk in attendance. 3 Parishioners

1. Apologies C/Cllr Heathcoat, D/Cllr Howell and D/Cllr Ware

2. To receive any declarations of interest

a. Cllr Russell in respect of agenda item 13a, Cotswold Lodge, neighbour consultee

b. Cllr Zinovieff in respect of agenda item 13a, 1 The Laurels, neighbour consultee

3. To approve the minutes of the Parish Council meeting held on 26th November 2018

4. Any matters arising from the last meeting and not itemised on this agenda:

FP 231/ Cobbled Path

Cllr May report

We have had 4 quotes for this job. The most suitable contractor, however, quoted £500. Although I am certain this would be an excellent job, I do not feel that this job merits this amount of the precept being spent what is effectively £5.00 per household. Or do the Parish Council appoint contractor to clear middle of path.

Action: - Parish Council agreed the principle to spend the £500 to improve this path but was concerned with ongoing maintenance and asked Cllr May to look into.

FP 231/10 Footpath upgrade behind the Ranch/Oakfield.

Cllr May together with the Parish Clerk overseen by Cllr Russell, to finalise the details of the quote received from Drayton Construction Ltd £41,813.96 on 1/5/2018, and to set up a meeting with the Contractor and Landowner in respect of the details before placing the order for the work.

Details of these meetings to be submitted to the Parish Council for approval and placing the official order.

A Liddiard sees no problem of the work being carried out in Apl/May this year.

The Parish Clerk is finalising details for the VWHDC to release the monies when available (hopefully mid-February)

The matter is now urgent as the sales and occupancy is now approaching 40 – 49 houses occupied being the magical number for release of the 106 monies.

5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business - None

6. To receive a report from the County Councillor -sent

7. To receive a report from the District Councillor - sent

8. Chairman's Announcements - none

9. To receive and consider reports and minutes of committees and working groups

a. Park

One off job:

Following on the agreement last meeting Ben Gristwood was asked to go ahead on the on off jobs including the hedge cutting on the basis of his quote provided last meeting (£850 + VAT). Instruction was given 09.01.2019 but I haven't heard back yet.

Regular maintenance next year

Our proposal is to go forward with switching the regular park maintenance to Ben Gristwood including additional annual maintenance of hedges following his quote for this. If the council agrees we will move forward to agree this with him. Financial details were circulated prior to meeting
Action: - Parish Council agreed with 5 votes to appoint Mr Gristwood, Cllr Russell to instruct.

b. Neighbourhood plan

To report the fifth meeting of the Great Coxwell Neighbourhood Plan Team. Parish councilors in attendance, Richard May and Lauren Gale. As advised by the Vale's Neighbourhood Plan and Local Plan officers, the 2019 Plan will incorporate, combine and bind together three documents, the 2014 Plan, the 2014 Design Statement, and Community Policies suggested in parish consultation in 2016. The first two have now been updated ready for input and consultation. Vale Conservation will advise on the production of the Conservation Area Character Appraisal (serving to strengthen Design policies).

To propose that the Parish Council discuss and advise on the following issues that have been raised by consultation so far, to enable progressing the Community Policies that we are advised to include in the 2019 Plan:

1. The parish council's policy on The Park: the purpose, use and objectives of The Park, the council's view of its medium and long-term usage and proposed (by the Vale) ownership: a very brief Mission Statement.
2. The parish council's policy on the future of the Holloway: its present character and use; or consideration of a change. (Following discussion, the team advises proposing a Green Lane, with 10 mph zoning.) A very brief reply.
3. Speeding. White gates at both entries to the village have been suggested. These do have an impact on both residents and visitors.
4. Parking. Many consultees object both to vehicles left in the road and to vehicles drawn up on the pavement. They impede pedestrians, horse-riders and emergency vehicles. How will we encourage off-street off-pavement parking? Briefly.
5. Communications in the village will suffer as G4/G5 technology takes over, for which we are poorly prepared. Can we identify any location in the village area for a mast? Is it still planned to wifi-enable the Reading Room?
6. The council is advised to engage with environmental degradation by considering policies on roof photovoltaic cells, insulation and heat loss etc in addition to our policy on porous surfaces. A policy discouraging engines left running in the road both with and without drivers is also encouraged.

To propose that a date be agreed at this meeting, for discussion and writing of brief draft statements on these issues for wider consultation, this date to be before the next NP team meeting scheduled for 25th February.

Action: - Parish Council to understand implications and practicalities of the policies and as a Parish Council discuss policy points raised.

10. To receive such communication as the person presiding may wish to lay before the Council

a. Cllr Gale to report on behalf of villagers Lynette and Russ Stulting, that the water pressure in their house by the crossroads is unacceptably low. Cllr Gale to check it's been reported to Thames Water.

b. Cllr Zinovieff bring attention to an e-mail received regarding dedication ceremonies to the new street names at The Steeds, the road names were taken from the war memorial. Action: - Parish Council feel this is outside their perimeter, Gavin Anderson to reply.

- c. Correspondence of small fire at Chowle Estate
- d. County Councillor Heathcoat correspondence on A420
- e. Cllr May, Cherry Orchard pavement clearance. Proposal of thanks.

12. Financial Matters

1/ Items for report

- Records of expenditure and income for current year, Q3 bank reconciliation and comparisons of budget vs actual performance for YTD attached.
- OpEx budget (minis fund-raising) circulated to Councillors as agreed at last meeting for info. With the precept set at £9070 plus £3335 from various fundraising events, we stand to generate a surplus of some £1763 next financial year. Were there to be no fund-raising, the deficit would be £1572 and hence the precept would need to be increased by at least that amount to balance the books.
- Pre-audit paperwork and report sent to internal auditor. This has prompted some queries and requests for further paperwork to be submitted before year end; this is in hand
- HRMC Registration for payroll has been underway since last year but continues to be complex and difficult to implement.

2/ Web co-Ordinator Gavin Anderson has informed the Parish Councillors that the web domain name needs renewing, cost for one-year renewal £15.99, plus vat. There is no discount for multiple years but have the opportunity to protect against price increases by renewing for multiple years. So, 10 years would be 159.90 plus vat. Renewal date 27th Jan, to be determined before the meeting. Action, renewed for one year, Parish Clerk to put on agenda November 2019 for discussion

13. Planning Matters

a. New Applications to consider

P19/V0059/HH 7 The Laurels – proposed single storey extension – 4 votes **no objection**

Declaration of interest Cllr Zinovieff

P18/V3128/HH Cotswold Lodge Road - single storey rear extension – 4 votes **no objection**

Declaration of interest Cllr Russell

Action, Parish Clerk to submit response

b. Developments awaiting decisions/Decisions

P18/V2953/HH Old Walls – Two-storey side extension, single front and rear extension and external alternations - Approved

P18/V2732/HH Pukawa – Demolition of existing garage. Internal and external alterations, two storey side extension and single storey rear extension – Approved

District Councillors informed Parish Council target date for decision is 11th February.

Action, Cllr Russell to check S106 application is still in system.

14. To consider condition of A420 bus stop, Cllr Zinovieff has produced set of photos which were circulated prior to meeting. Action, Cllr May to obtain quote to remove ivy and general tidy up.

15. Welcome Pack

To report that the Welcome Pack digital files have been updated. Six copies of the Pack have been given to David Williams (who calls on all new residents) and six are ready for Cllrs in the Reading Room (upper shelf, centre of the locked cupboard, where there are also spare sheets and plastic wallets).

To propose that the three digital files for producing the Pack contents be sent to all Cllrs and the wallets be made more accessible so that everyone can produce their own as needed (wallets will need topping up too)

16. Any other business to be added to next month's agenda

17. Date of next meeting 18th March, Annual Parish Meeting, Great Coxwell Parish meeting

DRAFT