

GREAT COXWELL PARISH COUNCIL

Minutes of the Great Coxwell Parish Council held

In the Parish Reading Room on Monday 18th March 2019 at 7:30pm

PRESENT: Annabelle Zinovieff (Chair), Richard May, Jacqui Russell and the Clerk in attendance. C/Cllr Heathcoat, D/Cllr Howell

Parishioners 7

- 1. Apologies C/llr Steve McNally, Ian Mason (RFO) D/Cllr Ware**
- 2. To receive any declarations of interest - None**
- 3. To approve the minutes of the Parish Council meeting held on 28th January 2019 - Signed**
- 4. Any matters arising from the last meeting and not itemised on this agenda:**

FP 231/ Cobbled Path and verge in front of Toban

BCG appointed to clear shrubs and saplings for a sum of £125 plus VAT

Received e-mail from Biffa/Vale deep clean to say they are in village for 2 days in April, they require a works order on any jobs that PC would like then to carry out.

Action: Cllr May to complete detailed works order for work to be carried out on cobbled path but requesting if this is something within their skills/scope.

Bus Stop

BCG appointed to clear Bus stop on the A420 of ivy for a sum of £80 plus VAT, cost higher than expected due to the ivy being interwoven with the roof tiles.

Action: - Ongoing

5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business

6. To receive a report from the County Councillor - on noticeboard, will receive annual report shortly

7. To receive a report from the District Councillor – received

Actions: -

- a. D/Cllr Howell to enquire about the status of planning application The Steeds south
- b. Chowle Farm Industrial Estate - Recent fire and dumping
AZ to contact D/Cllr Howell with photos and ask for Environmental enforcement officers to look into.
- c. PC to receive “rubbish wheels”, which indicate what to put in each bin.
- d. To enquire about dog poo stickers

8. Chairman’s Announcements - none

9. To receive and consider reports and minutes of committees and working groups

a. Park report, Cll Russell

Hedges & meadow:

Contractor Gristwood has carried out cut back of hedges and wildflower meadow and adjoining overgrown area as discussed in previous meetings. There has been positive response from neighboring properties. The result appears enough and tidy. Some tire track marks left due to soft ground but not excessive. As previously noted, this works should be included in as regular annual jobs, which I suggest would ideally be carried out Nov/Dec. Preferably in colder weather which would provide harder ground.

Sign:

Sign is complete but to be installed hopefully will manage to do so this month.

Action: - Cllr Russell to install sign

Park repairs

A swing leg replacement was ordered in November last year from Playdale (leg under guarantee, but labour to be charged). I don't think this has been progressed beyond acknowledgement by Playdale, I checked up on this have been assured that replacement is scheduled for the next couple of weeks." Playdale completed work 13/03. Invoice to follow.

Padlock

Playdale contractors informed Parish Council that there is a "blue light" padlock available for parks, this would allow the emergency services and larger contractors to access the Park

Action: - Parish Clerk to e-mail C/Cllr Heathcoat, who will look into this on our behalf

b. Neighbourhood plan

At the team's February meeting, it was agreed:

- * to complete the input of the updated text (Karen)
- * source updated photographs, especially views of other seasons and parts of the parish (Michael and Sarah)
- * update all the maps as required (Richard)
- * get parish council feedback on the community's priorities prior to drafting information and a questionnaire for distribution (Lauren)
- * draft (Gavin) and incorporate (Peter) community actions as advised by the Vale officers bringing these to the March meeting, following which a draft of the whole Plan will be forwarded to the Vale officers for editing and advice.

10. To receive such communication as the person presiding may wish to lay before the Council

a. Cllr May - Faringdon Golf Course. Area between entrance to the A420 including FP 231/23

Failure to cut back hedges and vegetation which obscures footpath and verges.

1. Email sent to Oak Grove Lodges, in L Derry the owners of the site. Contact Noel Flanagan. (NF)
2. RM Phone call to Oak Grove established job given to Adam Blackwell (AB)
3. RM Phone to AB established he could not do the job sought contractor.
4. RM Meeting set up with BCG and AB. AB did not turn up.
5. RM rang NF. NF to contact BCG who estimated cost of £600.
6. RM to chase up however, too late for all but emergency cut.

b. Chowle Farm Industrial Estate

Recent fire

c. FP 231/16 Issues ROW

Following complaints from residents that the footpath 231/16 has been obstructed by a Gate and a fence by owners of "Greenlane's". The Parish Council have passed the matter to the OCC. Cllr Report circulated to all Parish Councillors prior to meeting.

Action: - ongoing

d. Dogs fouling pavements

E-mail from parishioner regarding what action to take to prevent dogs fouling the pavement in village. Can signs be placed, please refer to Annual Parish meeting.

Action: - Parish Clerk to approach Vale for stickers, residents can put up sign, if on their own property and not obstructing footpaths or roads

e. Correspondence C/Cllr Heathcoat

- a. Road closure: - Wantage, Challow Road OX12 9EB To facilitate connection of a new water main, DURATION: Starting on 13 April 2019 the anticipated completion date is 15 April 2019
Action: - newsletter
- b. National trust Badbury Hill car park – situation being monitored.

12. Financial Matters – RFO Report1/ Items for report

- Annual audit is due soon. This year the internal auditor has elected to do this using an iterative process which started at the end of last year. This mean that I have already furnished him with much of the documentation that he needs to make his determination about our records, governance procedures and finance. (I have not yet heard for the external auditors. I think this is because we applied for and were successfully granted exemption from external audit due to our small size).
- HRMC Registration for payroll is complete. To ensure that the Hon Sec's pay does not exceed the monthly threshold for NIC contributions, it has been agreed that she be paid quarterly henceforth.

2/ Items for discussion/decision

- Oxfordshire Fields association renewal £42, OK to renew
Action: - Parish Council agreed to renew, Parish Clerk to notify RFO

3/ Payments for approval - approvedParish Council

PCExp11/18	14/02/2019	Parish Clerk Hon (pt. 2)	500
PCExp12/18	02/03/2019	Web-site hosting	5.99
PCExp11/18	02/03/2019	RFO hon	400
PCExp12/18	02/03/2019	RFO Expenses	40
PCExp19/18	02/03/2019	Parish Clerk (Hon, pt. 3)	500
PCExp20/18	02/03/2019	Parish Clerk expenses	40
PKExp06/18	25/11/2018	Play Safety	96.6

13. Planning Matters**a. New Applications to consider**

None

b. Developments awaiting decisions/Decisions

P18/V2953/HH Old Walls – Two-storey side extension, single front and rear extension and external alternations - Approved

P19/V0059/HH 7 The Laurels – proposed single storey extension - Approved

P18/V3128/HH Cotswold Lodge Road - single storey rear extension – Approved

P18/V14443 Chowle Lorry Park – decision end of March 2019

Cllr Russell noted:-I have been informed by Charlotte Brewerton (emails 29th and 30/01/2019) that all conditions for the Fernham Fields (P16/V2751/DIS related to P12/V0138/0) have now been discharged (with a note that the contamination condition was a partial discharge given final reports are awaited). She confirmed that any changes issues with no compliance with conditions should be taken up with Enforcement.

My reading of the final approved plans is that a “1.8 m high Elvenden Mixed Native instant hedge” should be installed along much of the Coxwell road edge of the development.

Action: - Parish Clerk to request A3 copies of final landscaping schemes for both Fernham Fields and The Steeds, Parish Council can then monitor developments.

14. Footpath 231/10 - Path behind riding stables

Cllr May, Revised quotation received from Contactor escalation in costs, increase in cost of Tarmac and materials. Likelihood of escalation in costs if delays are too great

A Liddiard happy to proceed up to beginning of April thereafter wait till sept/oct and possibility of price increase.

Cllr Russell, Update on Section 106 monies Following the contract received from Vale of the White horse for S106 money towards the improvement of the Path behind the stables from the Fernham Fields 'Parish Contribution' I have been trying to determine the status of the OCC contribution. Silke O'Farrell (Vale officer dealing our application for the Fernham S106 money for the path) has been liaising with OCC as Vale approval of the funds was contingent on OCC money also being available for the project. She has been speaking with Howard Cox at OCC who had a previous exchange with Judith Heathcoat on this matter. I spoke to her 4th March to ask her the status with the OCC case and if anything, further was required from us to OCC. She said that the Vale had the money from the Steeds, was ready to transfer it to OCC but wasn't sure that this transfer had occurred. She was going to check regarding the transfer and speak to Howard to determine OCC readiness to provide us with a contract. I haven't yet heard back on either of these points. Further information in councilors information document

Action: - Cllr Russell to produce summary of current position of both applications, to send to C/Cllr Heathcoat to investigate

Action: - Application for footpath was submitted in August, since then items on the original quote (as stated) have risen, Parish Council is aware there needs to be additionally funds available for contingency (Parish Councillors agreed a figure of £2,500 at meeting) plus the awareness that the VAT will need to be paid and reclaimed via an interim VAT return. Cllr Zinovieff to check with RFO that the monies are available for both.

**15. Any other business to be added to next month's agenda
a Speeding**

Many of the parishioners agreed that speeding is a concern, from leaving driveways/cul de sacs, it was felt the whole village ought to be aware of their speeds/common courtesy.

N.B. Within Annual Parish meeting, Parish Council were offered assistance if needed by a family run building company that has moved to the village.

16. Date of next meeting